R. R. Mehta College of Science

&

C. L. Parikh College of Commerce, Palanpur

Minutes of IQAC Meetings

Year: 2021-22

Date: 03/07/2021

Time: 03:30 P.M.

Place: College Library

The meeting of IQAC was held at 03:30 P.M.

The activities of the last month were discussed in the meeting.

The following activities were discussed:

- Use of N-List is increased.
- FDP on "Fundamentals of Academic Writing" was organized for faculties. Dr. K. D. Samal was a resource person in the FDP.
- Meeting of the committee members of Nature Club was arranged by Dr. S. H. Prajapati.
- International Yoga day was celebrated.
- Online seminar on "Good Habits vs. Bad Habits" was arranged in collaboration with Inner Wheel Club of Palanpur on 30/06/2021. The students joined the seminar through zoom application and Youtube channel.
- The activities like laboratory preparation, Time-Table planning, commencement of teaching work and practical exam were executed as per the academic calendar.

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Dr. S. H. Pornascoti My

Dr. Y. B. Dubgar John

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Date: 07/08/2021 Time: 03:30 p.m. Place: College Library

The meeting of IQAC was held to discuss the activities of the last month.

In this meeting, following topics were discussed:

- Chemistry, Physics & Mathematics departments arranged online lecture series for students for GSET exam.
- Two seminars on "Students Start Up and Innovation Policy (SSIP)" were arranged on: 23/07/2021 & 24/07/2021. Students and faculty members participated in the seminars.
- For the placement of M.Sc. (Chemistry) students, an interview was arranged at Shivam Agro Process Pvt.
 Ltd., Palanpur. Students of M.Sc. appeared in the interview.
- The IQAC suggested to make institution's alumni association and placement cell more active.

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Date: 30/10/2021 Time: 03:30 p.m.

Place: College Library

The meeting of IQAC of our college was held to discuss the activities of the last three months. Following activities were discussed in the meeting:

- Our college library has started availing old Examination papers on demand facility for our students.
- The library has its blog for information to students.
- The use of N-List by Faculty was also discussed. The IQAC suggested to increase the use of N-List.
- Physics department arranged a lecture on "Communication Skills" by Jay Mehta on 28/09/2021.
- Chemistry department jointly organized with Indrashil University an online workshop on "Chromatography Techniques". 489 students registered for the workshop. All the staff members of Chemistry department also participated in the workshop.
- Dr.K.V.Mehta participated in one day National Webinar on "The standards and procedures for NAAC evaluation", organized by Pacific Academy of Higher Education and Research, Udaipur.
- Faculties also helped "finishing school" students for the mock interview sessions at

our college during 23rd & 25th September, 2021.

- Interview for GVK EMRI 108 for the post of Emergency Medical Technician, was arranged by Placement Cell on 26/10/2021.
- Chemistry & Botany departments prepared in October, 2021 proposals for National Conferences.
- The activities like Wildlife Weak Celebration, World Rabies Day Celebration, Lecture on New Education Policy (by Dr. Haribhai Desai), Teachers' Day Celebration & Garba Celebration, were also discussed in the meeting.

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The following points were discussed in the meeting:

1. Academic calendar for the year 2022-23.

The academic calendar is prepared for the academic year 2022-23. Necessary modifications in the academic calendar are made.

2. What more can be done in the academic year 2022-23.

Annual function should be organized at appropriate time with sufficient budget. Placement cell of our institution should be more active. Training program for the final year student should be arranged.

3. To systematize the data collection of the placement activity.

The institution works strenuously for placement activities, but the data collection is not properly executed. So, there should be systematic data collection of placement of students. Placement cell should document all the data about placement activities in a systemic way.

4. To review the activities of the final semester.

We submitted two AQARs of years 2018-2019 & 2019-2020 online to the NAAC this year and also arranged necessary IQAC meetings to discuss various activities of the college. IQAC has also started to prepare the AQAR of the year 2021. The activities; a special lecture on: "Thermonuclear Fusion: An alternate source of energy", Sky gazing program by Astronomical Club, Seminar on Solar System, National Women's Day Celebration, NSS Camp, National Science Day Celebration, GUJCOST sponsored one day National Conference on "Modern Trends in Chemistry", 2nd Annual Meeting of BAAG and one day national conference on "Changing Scenario of Plant Sciences" were discussed in the meeting.

Dr. K. V. Mehta

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