

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms, etc.

Response:

To ensure better outputs of physical, academic, and support facilities, the institution monitors its procedures to look after them by the respective supporting staff.

Implementation and Follow-up Mechanism:

A separate administrative Block is constructed for the College Principal and other office staff, to administer the routine tasks.

Purchase Committee:

This committee is a statutory body formed by the Management that includes a couple of members from the Management and the Principal. The committee ensures transparency in purchasing all kinds of equipment and another ancillary. Various quotations from respective dealers are invited by the Head and over a discussion in the meeting, purchase orders are placed.

Physical Facilities:

The RUSA (Rashtriya Uchchattar Shiksha Abhiyan) has awarded a grant of Rs. 2 crores to the college which is to be utilized for the new construction of three science laboratories and smart classrooms along with the renovation of laboratories and classrooms renovation. Maintenance of toilets and service areas is outsourced through various external agencies. Responsibility for the campus beautification and gardening is assigned to the campus employees and gardeners as well as to the Botany Department. The College has an adequate number of computers accessible to all stakeholders with free internet and Wi-Fi facilities. In addition to this, the majority of the academic departments are given laptops for academic purposes and for teaching through Power Point Presentations in the ICT classrooms. For potable water supply, the college has installed RO plants and water coolers. Computer experts of the BCA College, look after the ICT set-up of the campus.

Building and Infrastructure:

The Committee, formed by the Management, looks after the building construction plan, renovation, maintenance, facelift, repairing, and beautification of the campus. The Committee functions in a democratic setup to ensure transparency and flawless functioning. It invites tenders for the aforesaid works and approves the competitive quotations as per the norms formulated by the Management.

Academic Facilities:

Admission policy chiefly relies on the higher secondary board results. Admission lists are based on the merits under the norms and regulations for at least three years, students may avail themselves of the library, sports, NCC, NSS programmes facility to educate themselves on a larger canvas. The library is having 19 computers for students, 04 for library staff, and 04 for the faculty. N-List and www. Resources, internet, books, and e-resources access facilities with printers are also provided. Separate (Boys and Girls) sitting facility with a capacity of around 100 students is available. They can access the web OPAC (Online Public Access Catalogue) software facilities for checking the availability of the required books or journals. The Central Library is open to the students and outside members from 8:00 a.m. to 8:00 p.m. Outside members are admitted with annual fees of Rs. 500. The enrolled number of them is around 117, coming from the remote pockets of Banaskantha district.