



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**R R MEHTA COLLEGE OF SCIENCE AND C L PARIKH
COLLEGE OF COMMERCE PALANPUR**

G.D. MODI VIDYA SANKUL, OPP. S.T. WORKSHOP, HIGHWAY,
PALANPUR(B.K.)

385001

www.rrmsclpc.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2019

Provide facilities to students to excel in sports.

To inculcate sports activities in our students, the Management has established Rosy-Blue Pavilion with lush green cricket ground with turf wickets. Gymnasium is open for town people.

Improving Infrastructure.

With the passage of time, the College has constructed Amphitheatre, well-equipped science laboratories and partly computerized Central Library. Amphitheatre is designed for cultural and annual events.

Mission

To create positive change in Banaskantha through path-breaking educational excellence:

Set up in 1961, the College has, over the past more than five decades, played a crucial and pivotal role in providing quality education and value-based education for the Science and Commerce Graduate and Post-Graduate studies, covering a variety of courses to cater the needs of time. This is our sheer endeavour to provide versatile education to our students from all communities to make sensible citizen who can constructively contribute in the making of the society and the nation at large. In last around three decades, our students have assumed significant posts in reputed departments like education, in state and central government offices, Defence and police, private and public sector of banking, railways, scientific institutes, IT industry and dairy sector. Many students have been successfully running their business. The College has always aimed to create a supportive and inclusive environment where all kinds of students are motivated to explore their potential, skills, patience to make them self-reliant and lifelong learners.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The strength of the College may be classified into three parts:

Physical resources:

Physical resources of the College include the 13.825 acres of land with cricket playground with turf pitch and pavilion.

Two-storied Administrative Block, block for Campus Asst. Directors (under construction), partly computerized Central Library, Boys' Hostel.

Special conveyance of Mini Bus for Girls to commute from major points of the town to the College during college hours.

Amphitheatre with the capacity of 2500 spectators, audio visual hall, College canteen with required facilities, Botanical garden with medicinal plants, Girls' common room, gymnasium, two rainy water reservoirs, and students' corner for stationery materials.

Modern sanitary facilities, sports room.

Two offices for IGNOU and BAOU.

Separate parking space for staff and students, separate science laboratories for undergraduate and postgraduate students of Chemistry, Botany and Physics subjects, 04 theatre classrooms, and 18 normal classrooms.

At the Campus 'The Radio Palanpur: Community Radio Centre' is taking shape.

Human resources:

Human resource of the College includes the Governing Body of the Management, the Principal, permanent faculty members, temporary faculty members, permanent and temporary non-teaching staff.

Present student strength of the college 3795 comprising of students of Science and Commerce.

Learning Resources:

Library with plenty of reference and textbooks, periodic, journals and newspapers, separate reading facilities for students and faculty members.

Staffrooms and library are connected to internet.

To provide peaceful and adequate time and space for competitive exams preparation for 'other than enrolled Campus students', the Central Library opens from 8:00 am to 8:00 pm. This year the registered number has reached to 225.

In each Semester, the College runs, three English medium divisions in Commerce.

First semester undergraduate students are given, NAMO Tablets by Govt.

College frequently invites IAS and GAS cadre officers and experts to deliver lectures.

English Language Lab is to develop the communicative ability of the students. Twice in a year, Cambridge takes the online test of Business Language Testing Service.

At university and state level cultural and sports meet, our students have earned names.

Institutional Weakness

Following are the some weakness in teaching-learning methods in the institution:

- In the majority of departments, for the last 10 years, the College has significant shortage of permanent faculty members. Therefore, the teacher-student ratio is severely unproportionate in most of the subjects.
- Limitation of opening job oriented and skill development and vocational courses for the students.
- Inadequate research laboratories and facilities for enthusing faculty members and aspirant students..

- The Commerce faculty is not Ph.D. and this has affected the College at large.
- The College lacks Auditorium Hall with the capacity of around 1500 for cultural competition events and seminars, symposium, conference.
- College does not have Girls' Hostel.
- The alumni need to be active in the making of the College.

Institutional Opportunity

- To streamline and strengthen various research activities through MoU and collaboration.
- To introduce job oriented and skill development, self employed courses and other emerging subjects.
- Put an effort to acquire a status of College with Potential for Excellence (CPF).
- Commerce faculty should pursue for Ph.D. and publish research articles in national and international journals.
- To promote more society oriented outreach programmes.
- To start Postgraduate courses in Commerce and Science with Statistics and Mathematics respectively.
- To strengthen College collaboration with industries to open avenue for employability.
- English Language Lab can be explored for starting communication skill programmes for the faculty, students and administrative staff.

Institutional Challenge

- To provide job opportunities to the degree holders.
- Communication with the students in general English is a challenge as most of them are coming from rural area with minimal exposure to the language.
- To avail funding for research projects of students and faculties.
- Lack of permanent faculty has marred the education.
- To start research activities for the development of the faculty members with available facilities in collaboration with nearby Universities and research institutes.
- Rise in the education cost in the backward area.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- R.R.Mehta College of Science and C.L.Parikh College of Commerce offers undergraduate and post graduate education in Science and Commerce subjects. There are 06 undergraduate 04 post graduate programmes. There are facility of Ph.D. in Chemistry, Physics and Botany subjects.
- The curricula for these programmes are designed by the HNG University Patan, but the faculty members of the college contribute to this process as member of Board of Studies or by sharing their inputs with the members of the BoS in their respective subjects.
- College prospectus is well designed and it has all the details about the activities of the trust and the college.
- English department worked hard to initiate spoken English course in the Science-Commerce College.
- With the help of BCA College a value added course entitled Tally 9.0 have been started.
- Courses such as Personality development, Indian constitution, Human Values and Professional Ethics,

Entrepreneurship have been offered to students as a part of curriculum.

- College ensures effective curriculum delivery through well-planned academic calendar, schedule of work, timetable, continuous evaluation and monitoring the overall teaching learning process.
- College provides more programme options, flexibility and broad choice for the students to ensure the need based curricula development. Feedback on syllabus and programme is collected from students and analysed.

Teaching-learning and Evaluation

- The growth in students' enrolment is an evidence to show the academic performance and development of the college.
- The number of students admitted from reserved categories is very high.
- The library has a reading section which is open during the whole day for students i.e. from 8-00 a.m. to 8-00 p.m. Students are also permitted access resources available on internet.
- Thrust is given on learner-centric teaching methods.
- Reforms in CIE adopted by the college faculty such as,

To evaluate the rationale of the subject and its nuances, subject faculty also conducts different programmes.

Multiple choice based questions of 7 points at M.Sc. level in the Chemistry are designed to test their insight in the topic.

Appraisal of the subject faculty is done by students as a part of evaluation reform procedure.

- Robustness and transparency are observed in internal assessment.

Mechanism to deal with examination related grievances at college level is transparent, time bound and efficient.

The institution adheres to the academic calendar for the conduct of continuous internal examination.

We have Praveshotsav-Orientation where Sem.-I students and the staff members have a gathering.

The college arranges the lectures of experts from different parts of the Gujarat.

- The outcomes are measured over a period of time through the performances of the students in their various different roles they play in different activities.

Research, Innovations and Extension

- IQAC and research committee inspires the faculty members and students to go for research activities. The outcome:
 - 03 Ph.D. guides are working in the college.
 - There are 14 full time permanent teachers with Ph.D.
 - 14 students have completed their Ph.D. in Chemistry, Physics and Botany.

- 04 papers published in UGC approved journals and 100 papers in other journals.
- 04 teachers visited foreign countries for attending and presenting papers at conferences.
- 03 MRPs have been sanctioned by the UGC.
- 09 books have been published by the science faculty members.
- Active involvement of science faculty members in the 'Voice of Science' monthly magazine with ISBN by contributing popular science articles as well as being a member of advisory board.

e.g.

Dr. S.H.Prajapati, Dept. of Biology: his articles on Biodiversity and endangered species are very informative.

Dr. J.N.Patel Dept. of Biology: his articles about herbal plants are published in Voice of Science.

Principal and Dr. Pathak also have contributed articles occasionally.

- 15 workshops, seminars were organized.
- Some of our faculty members are invited as resource persons in conferences.
- 28 extension activities were organized.
- 12 functional MoUs have been signed with reputed institutions, Agriculture University and industries.

Infrastructure and Learning Resources

- The college has total campus area of 13.825 acres including the built up area of 18897.55 sq. mts.
- The college has 11 well-equipped laboratories 03 computer laboratories and an advanced language laboratory (DEL)
- Well-furnished 22 class rooms, out of which 8 are ICT enabled class room.
- The ICT enabled administrative block.
- Well-furnished Smt. Leelaben C. Parikh audio visual hall.
- Girdharilal Open Air Theatre which can accommodate about 2500 spectators.
- Rosy-Blue Pavilion with lush green cricket ground with turf wickets.
- Indoor Gymkhana and Fitness Centre.
- Jormalbhai M. Mehta and Smt. Laxmiben J. Mehta Central Library.
- Kalidas S. Doshi Research Library.
- Girls Room with adequate facilities.
- R.O. Plant and Cooler.
- All the ICT facilities are updated periodically as per the requirements.
- There are 79 computers and 8 laptops.
- Software (Licensed copy) M.S.Office-2016, windows-10.
- Library Software Lib-man SOUL 2.0
- NAMO Wi-Fi facility.
- VPN connections 20 (512 kbps)
- CCTV Camera at certain key points.
- NSS, NCC Room.
- For new added science subject such as Geology, Zoology and Microbiology at U.G. level and Botany and Physics at P.G. level. The class rooms and laboratory facilities are improvised.
- Some of our science laboratories have sophisticated equipment such as U.V. visible spectrophotometer.

- Our Library has N-LIST programme which facilitates researches' access to journal of different subjects on a very large scale.

Student Support and Progression

- The R.R.M. College of Science and C.L.P College of Commerce, Palanpur aims at developing the all-round personality of the students. The college has healthy environment and supportive resources for student progression and wellbeing.
- Over the last five years 6,142 Students have received scholarships and free ships by the trust.
- Under the CSR, the Mahindra and Mahindra Finance limited has given Rs. 8 lac to 80 students who are financially weak but have secured more than 60% in their academic achievements. Along with the above financial support a mini bus for safe commuting of the girl students reaching them to the college and back to the bus stops.
- Adequate infrastructure and facilities are available for sports and cultural activities.
- Lectures by experts' speakers on subjects such as woman empowerment, science related topics, GST, and live of great Indian thinkers.
- Total 04 students qualified in different state and central government examinations SET/NET, Banking etc.
- Alumni association is active and gives support to some college activities such as in the establishment of community Radio Station (FM Radio).

Governance, Leadership and Management

- The governing body of the college works in collaboration with the principal to regulate and maintain a healthy academic environment. The principal as the head of the institution along with the teaching and non-teaching staff execute the decisions and planning of the management.
- HoDs along with IQAC take care of many issues related to curriculum planning and its execution.
- Visionary management encourages the human resources to put in maximum and the best efforts.
- Decentralization of authority and partial autonomy is practiced in departments to take initiative in decision making. e.g. the entire programme of celebration of Golden Jubilee was planned and executed with the help of various stakeholders.
- Three tier system of management working for the best outcome from different activities and events.
- Perspective planning is done to achieve long-term results and benchmarking is done along with the short-term planning of its achievements.
- The college facilitates placement opportunities for its students through a mechanism.
- The management the principal and the staff focus on the recommendations of the NAAC peer team and try their best implements and improve the infrastructure and quality of education in accordance with their recommendations.
- Anti-ragging and sexual harassment cells have been established.
- The IQAC plays a catalytic role in enhancement and sustenance of quality education in the college. e.g. it guides faculty members for preparing future plans of programmes. It also helps in preparing financial assistance applications proposals to be put up to different agencies for approval.

Institutional Values and Best Practices

- The college shows gender sensitivity by providing facilities such as safety and securities, counseling and common room facility to girl students.
- A special mini Bus for girl students for safety and security donated by Mahindra and Mahindra home finance ltd.
- 1.33 % of electricity requirement is full filled through LED bulbs.
- The college has an efficient water management system.
- We have rain water harvesting unit in the college (two wells). They can harvest 5 lac liters of water every year.
- Green practices are adopted by the college include use of public transportation pedestrian friendly road-CC Road with paver, plastic free campus initiatives and Green landscaping with trees and plants.
- The college provides physical facilities for differently abled persons.
- The college has organized different activities in collaboration with the community around us such as blood donation, cultural programmes, Navratri programmes etc.
- Human values and professional ethics are two subjects we offered as electives to the students.
- Our best practices are (1) Mahindra and Mahindra Finance Limited scholarship and (2) Nature Club.
- Under the CSR initiative, Mahindra and Mahindra Home Finance Limited gave employment to 10 students in their own branch in Banaskantha District in 2017-18.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	R R MEHTA COLLEGE OF SCIENCE AND C L PARIKH COLLEGE OF COMMERCE PALANPUR
Address	G.D. MODI VIDYA SANKUL, OPP. S.T. WORKSHOP, HIGHWAY, PALANPUR(B.K.)
City	PALANPUR
State	Gujarat
Pin	385001
Website	www.rrmsclpc.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Yogesh B. Dabgar	02742-259957	9426041340	02742-25664 5	rrmsclpcpalanpur@gmail.com
Associate Professor	K.V.MEHTA	-	9512405166	-	naac32345@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	15-06-1965			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Gujarat	Hemchandracharya North Gujarat University		View Document	
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	06-08-2003	View Document		
12B of UGC	06-08-2003	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	G.D. MODI VIDYA SANKUL, OPP. S.T. WORKSHOP, HIGHWAY, PALANPUR(B.K.)	Urban	13.825	18897.55

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Chemistry	36	HSC CPM CPB	Gujarati	600	483
UG	BSc,Physics	36	HSC CPM CPB	Gujarati	390	222
UG	BSc,Maths	36	HSC CPM	English	150	139
UG	BSc,Botany	36	HSC CPB	Gujarati	350	335
UG	BSc,Zoology	36	HSC CPB	Gujarati	240	238
UG	BSc,Geology	36	HSC CPM CPB	English	30	9
UG	BCom,Accounting	36	HSC COMMERCIAL	English + Gujarati	800	743
UG	BSc,Microbiology	36	HSC CPB	English	50	23
PG	MSc,Physics	24	B.Sc. Physics	English	20	20
PG	MSc,Botany	24	B.Sc. Botany	English	20	19
PG	MCom,Advanced Financial Account	24	B.Com. Accounting	Gujarati	100	93
PG	MSc,Organic Chemistry	24	B.Sc. Chemistry	English	40	40
Doctoral (Ph.D)	PhD or DPhil,Phd	24	M.Sc. Chemistry	English	1	0
Doctoral (Ph.D)	PhD or DPhil,Phd	24	M.Sc. Botany	English	1	0
Doctoral (Ph.D)	PhD or DPhil,Phd	24	M.Sc. Physics	English	1	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				27				6			
Recruited	0	0	0	0	16	1	0	17	5	1	0	6
Yet to Recruit	0				10				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				37			
Recruited	0	0	0	0	0	0	0	0	12	25	0	37
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	3	0	0	3
Yet to Recruit				20
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	8	0	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	1	0	0	1
Yet to Recruit				17
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	12	0	0	12
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	9	1	0	4	0	0	14
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	7	0	0	1	0	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	10	23	0	33

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2114	2	0	0	2116
	Female	1350	2	0	0	1352
	Others	0	0	0	0	0
PG	Male	113	0	0	0	113
	Female	214	0	0	0	214
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	330	284	238	235
	Female	164	159	145	133
	Others	0	0	0	0
ST	Male	80	80	64	63
	Female	44	44	42	33
	Others	0	0	0	0
OBC	Male	993	820	689	642
	Female	680	580	570	560
	Others	0	0	0	0
General	Male	640	595	579	746
	Female	674	697	680	736
	Others	0	0	0	0
Others	Male	9	2	0	2
	Female	2	1	0	2
	Others	0	0	0	0
Total		3616	3262	3007	3152

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 15

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	11	10	10	10

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3616	3262	3007	3152	3090

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2302	1970	1748	1670	1664

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1316	1263	1424	1225	814

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	22	22	22	23

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 23

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
106.54	118.77	109.21	91.34	92.24

Number of computers

Response: 48

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Respective departments and their faculty, before the commencement of new Semester, study the common needs of the students and subsequently plan an inclusive activity plan in tune with the curriculum prescribed by the Hemchandracharya North Gujarat University, Patan to which our college is affiliated since 1964. To ensure the effective implementation of the curriculum, the college recruits skilled and competent faculty for the respective departments every year. Faculty recruitment is carried out on the basis of subject workload submitted by the department head. Every month principal reviews the progress of the curriculum with the faculty, faculty do take additional classes for weaker section of students. Insightful and result-oriented interactive activities are addressed to cater the needs of the time. Students participated in group discussions, debates, Power Point presentations, educational tours, poster presentations; Invited Guest Lecture Series and interaction sessions help students to thrive in totality. We have listed below our efforts to enrich our students theoretically and practically in prescribed curriculum so that our individuals queue up themselves in the main stream of competition:

- CBCS model is offered to our students.
- Curriculum is made available to students by uploading on the College website, through the University website.
- Academic calendar is designed to address the effective and fruitful implementation of curriculum, citing on the notice board and also, faculty explains the CBCS model and elaborates the curriculum to the students at the beginning of the classes each Semester.
- Students and faculty are given ample platform to use free internet facility through Wi-Fi connectivity.
- The library has developed free-internet desks and OPAC (Online Public Access Catalogue) for faculty and students to check the availability of the books and references related to their curriculum.
- Students' competence is evaluated through internal exams and weekly/ fortnight/monthly tests.
- Science laboratories are well-equipped to fulfill the needs of the curriculum before the commencement of the new Semester.
- To escalate practical exposure for students, industrial tours and visits to reputed educational institutes where views and opinions on education are inter-exchanged.
- For better outputs, teachers are at their discretion to adopt/ adapt any teaching methodology to make curriculum comprehensible to all sections of students.
- Faculty competence is also assessed by students' feedback to reinforce the curriculum planning and its progress.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 58.56

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	0	02	04

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 33.33

1.2.1.1 How many new courses are introduced within the last five years

Response: 5

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 84.62

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 28.1

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
825	1109	696	802	1085

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Respective departments and their faculty, before the commencement of new Semester, study the common needs of the students and subsequently plan an inclusive activity plan in tune with the curriculum prescribed by the Hemchandracharya North Gujarat University, Patan to which our college is affiliated since 1964. To ensure the effective implementation of the curriculum, the college recruits skilled and competent faculty for the respective departments every year. Faculty recruitment is carried out on the basis of subject workload submitted by the department head. Every month principal reviews the progress of the curriculum with the faculty, faculty do take additional classes for weaker section of students. Insightful and result-oriented interactive activities are addressed to cater the needs of the time. Students participated in group discussions, debates, Power Point presentations, educational tours, poster presentations; Invited Guest Lecture Series and interaction sessions help students to thrive in totality. We have listed below our efforts to enrich our students theoretically and practically in prescribed curriculum so that our individuals queue up themselves in the main stream of competition:

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- Academic calendar is designed to address the effective and fruitful implementation of curriculum, citing on the notice board and also, faculty explains the CBCS model and elaborates the curriculum to the students at the beginning of the classes each Semester.
- Students and faculty are given ample platform to use free internet facility through Wi-Fi connectivity.
- The library has developed free-internet desks and OPAC (Online Public Access Catalogue) for faculty and students to check the availability of the books and references related to their curriculum.
- Students' competence is evaluated through internal exams and weekly/ fortnight/monthly tests.
- Science laboratories are well-equipped to fulfill the needs of the curriculum before the commencement of the new Semester.
- To escalate practical exposure for students, industrial tours and visits to reputed educational institutes where views and opinions on education are inter-exchanged.
- For better outputs, teachers are at their discretion to adopt/ adapt any teaching methodology to make curriculum comprehensible to all sections of students.
- Faculty competence is also assessed by students' feedback to reinforce the curriculum planning and its progress.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 0	
1.3.3.1 Number of students undertaking field projects or internships	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A. Any 4 of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: B. Any 3 of the above</p>	
File Description	Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: C. Feedback collected and analysed</p>	
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File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.05

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	2	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 101.32

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3616	3262	3007	3152	3090

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3520	3220	3050	3060	3060

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2302	1970	1748	1670	1664

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The R.R.Mehta College of Science and C.L.Parikh College of Commerce has a unique place in the North Gujarat Environment. Most of the people living around the cities are ST, NT, SC and OBC. With special reference to Banaskantha District most young learners come from remote areas travelling a distance about 90 km. The college thus has students from different groups, social classes and other people. The learners' levels are tested at different stages of the teaching learning process. At the initial stage students' performances are observed and evaluated in internal and external Examinations. Based on these indicators, the educational needs of the advanced and slow learners are pinpointed. Our treatment with the students is without any discrimination. All students are equal.

Remedial teaching policy for slow learners:

During the post accreditation of the 2nd cycle we started Remedial Coaching for the slow learners under the UGC XIIth plan. The slow learners from the weaker section of the community were paid special attention and they took advantage of the scheme. The library has a reading room which is open during the whole day for students i.e. from 08:00 am to 08:00 pm. During the examinations the reading room is kept open for longer duration. Students have access to resources available on the internet. A few teachers conduct unit wise tests for the improvement of the students' overall performance in the University Examinations.

Students Exchange Programme: Under this students were taken to different educational institution to have interaction and there by learn how the other campus students are. Such visits also inspire them to do better.

E.g. Sarvajanic Campus, Kadi, DNP Arts and Commerce College, Deesa etc.

Individual teachers do counseling work with slow achievers. They also help them do the solution of the past university papers. Both these exercises do a lot of good to the learners who are inspired to do hard work and to study more methodically.

2.2.2 Student - Full time teacher ratio

Response: 164.36

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.5

2.2.3.1 Number of differently abled students on rolls

Response: 18

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- Experiential learning from long experience: Faculties of our college have understood that experimental learning, participatory learning, innovative teaching and problem solving method are the essential components of the teaching learning process.
- After the direction of the IQAC several departments have taken initiation in using student centric methods in teaching learning process.
- Experimental learning skills include training in industry, field research and projects.
- All the practical that the science departments conduct have a bearing on experimental learning.
- Field trips are organized by science department like Chemistry, Physics, Botany, Geology, and Zoology to study natural science phenomena and they learn from observation.
- Informal ways of experimental teaching includes the uses of identification of plants and small plates bearing Botanical names and other information are stuck on every plant and tree.
- The Dept. of Commerce often takes their students for visit to local Bank, LIC, Industry, Banas

Dairy etc. for acquiring knowledge about the happenings in the corporate world.

- ICT enabled teaching is practiced by most of the teachers.
- Various participatory activities that the college has introduced over the years include group discussions, debate, quiz, seminars, project writing etc.
- P.G. Students have to do a series of assignments and class presentations where the active participation of each learner is a must.
- Some faculty members give problems to the students in the class rooms as a part of assignment. Then faculties discuss the solutions of the problems with the students and solve their queries.
- Participation of the students in local, Uni. Level and State level poster presentation.
- Mentoring system for students is also a part of student centric activities. Objective of this practice is to minimize drop-outs and frustrated students after their higher secondary results to encourage them to help them overcome depression or any discouraging attitude.

Some Dept. wise examples:

- Dept. of Botany and Zoology: Plan the excursion tour and field visits at different ecological places, such as Jessore, Danta, Ambaji, Balaram, Dantiwada etc.
- Dept. of English: They have used the experimental learning method for selected students: Spoken English conducting mock conversation. They used and interviews.
- Dept. of Chemistry, Geology: Experimental learning is achieved by conducting industrial visit.
- Dept. of Commerce: A method of experimental learning was used to learn the transaction in the bank by visiting the Bank and taking part in the actual bank transactions.
- Official from Bank of Baroda, Palanpur, State Bank of India, Palanpur and Dena Bank, Chhapi were invited to the college who oriented commerce students about the routine bank transaction process.
- Under the theme of Progressive Initiative by Govt. of India various discipline such as Digital India, Make in India, Online Marketing and Skill India. Some experts were invited who expounded the matters with details. The college had organize State level power point presentation and poster competition with the co-operation of various colleges. The students of different colleges participated in the competition.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 0

2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 0

2.3.3.1 Number of mentors

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovative teaching methods:

- The faculties have adopted the innovative teaching approaches / methods by using ICT.
- They have adopted the interactive approach of teaching by conducting brainstorming, lab to land, case study, bank visit, industrial tour etc.
- The college employs evaluation methods using e-test, surprise test; periodic tests book review etc. to assess the outcome of the teaching-learning process.
- One / Two faculty have blog to make interaction with students. The purpose of creating the blog is to provide the study material, question bank, question papers of previous university examination with standard answer keys etc.
- The College faculty uses laptops and LCD projectors in the classrooms to make learning more interesting and effective for the students.
- The College has internet connections.
- Wi-Fi facilities for students.
- To create confidence in them, poster and paper presentations are encouraged.
- Another innovative procedure is mentoring system for students. Here the teachers undertake personal monitoring of the students. Teachers discuss academic difficulties with students personally and figure out remedial measures. These are steps to ensure 100% success rate and minimize failure. If the teachers find that students have any psychological problem, they are referred to the college counselor.
- Departmental quizzes are frequently held by the departments to encourage learning among students. Students take part in the intercollegiate quiz competition and ppt. competition.
- Apart from these slow learners, advanced learner programmes are undertaken.
- Educational tours, Industrial visits are encouraged by departments like Commerce, Chemistry, Botany etc.
- Departmental faculty arrange for special lectures by expert academicians and scientists from reputed institutions.
- A large number of PPTs are in use in the college by faculty members.
- Teachers of the college further promote learning through the libraries. Chemistry and Physics have their departmental library. Each teacher has access to the INFLIBNET to students make use of these facilities according to their needs.

Efforts made by the institution:

- The college faculties: The teaching-learning process by providing internet and Wi-Fi facilities, LCDs, software, laptops educational CDs, laboratory, e-books / journals and modern equipments in the laboratories.
- The college permits the teachers to attend training programmes, workshops, seminars by giving duty leaves.
- The college has signed MoUs / agreements with some agencies / Industries / academic institutions which give an opportunity for the application of knowledge and to know innovative technology / services used by the agencies / industries / academic institutions.
- Dept. of Physics: Every year hold Physics test: Advanced B.Sc. summer course.
- Dept. of Maths: Organize Ramanujan test occasionally.

- Dept. of Commerce: Invite officers / experts from the corporate field and arranges lectures/ training programmes occasionally.
- These initiatives on the part of the college encourage faculties to adopt innovative methods of teaching and to inculcate research aptitude among the students.

Impact on students' learning:

- Fast learning.
- Accuracy of pronunciation and communication skill (Use of language lab).
- Cultivation of moral values.
- Creation of environmental awareness.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 69.38

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 63.08

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	14	14	14	14

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 23.75

2.4.3.1 Total experience of full-time teachers

Response: 522.5

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 4.5

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 3.13

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The evaluation system of College is faultlessly adhered to the norms prescribed by its affiliated Hemachandracharya North Gujarat University (HNGU), Patan. Since the commencement of CBCS in 2011-12, the College has, to cater the needs of the students, offered skill based programmes at UG level. The College follows the University internal and external examination schedule and subsequently, students are well informed about their respective exam schedule. College students' evaluation is not confined to couple of parameters which generally test their memory. Besides conventional evaluation methods (two well –informed exams), the subject faculty engages the class with innovations to test/ evaluate students' understanding. Following are the reforms adopted by the College faculty in Continuous Internal Evaluation (CIE) system:

- The most effective reform to evaluate their understanding of the topic is to engage them in an immediate conversation, classroom discussions and, asking questions to the individuals.
- To evaluate the rationale of the subject and its nuances, subject faculty also conducts seminar, poster presentations, Power Point presentations and, project work.
- Multiple Choice based Questions at M.Sc. level in the Chemistry are designed at every end of the Unit to test their insight in the topic.
- In UG and PG Classes objective test are given E.g. M.C.A., fill in the blanks, state true or false etc.
- One of the evaluation benchmarks is students' appearance in the prescribed dress code, jotting down lecture notes and maintaining subject registers and their active participation in the cocurricular activities.
- In Science, each student is given an equal opportunity to practice in the laboratory so that his efforts help him in the practical exams and also for future references.
- Assignments, oral and written presentations and tests, classroom interactions and, seminars have consolidated their communicative and interpersonal skills.
- Appraisal of the subject faculty is also a part of evaluation reform procedure. Students evaluate their faculty professional credentials in a recommended format designed by the NAAC.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college has a regular committee for the internal assessment. The committee consists of senior teacher. It plans its programme and conveys it to the students in advance. The students know the timetable and they also know the nature of the tests. The tests are conducted. The students who have failed to appear in the regular internal examination due to some valid reasons get chance for retest. Once the marks are put on the notice board, students are given stipulated time of ten days, if they have any query the about assessment in the respective subjects. We invite applications about their queries and show them their answer books to resolve their queries.

The low achievers have chance to see their own shortcomings and they also get guidance from the assessor as to how the answers could be improved. Assessor also makes it clear how he had assessed the paper. Some of the questions are put intentionally to test the students' knowledge which needs a little higher standard. All these exercises help the students to prepare for better performance in the regular exams. The results show enhancement in the performance.

Robust: The College is careful to approve of such tests which surely create self- confidence and inspire them to work hard and do better in their tests.

Robustness and transparency are observable as under:

These tests are continual. The students have regular, frequent testing to give them more chances improvement. The tests are very carefully framed so that the students will have chance to be familiar with the testing.

The setting of question paper is as per the university examination pattern.

The in- house printing of the question papers.

Displaying marks of internal examinations on the notice board.

Low achievers are guided for improvement.

In exceptional cases the students can verify the assessed answer books.

Compulsory internal examination per semester based on theory paper is conducted and over and above science faculty practical exams are conducted.

Some of the testing methods are:

- Objective test.
- Assignment.
- Workshop.
- Class test.
- Test without prior notice.
- Project work.
- Verbal testing.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

There is a mechanism for redressal of grievances concerning evaluation both at the college and University levels. The Internal Examination committee deals with the grievances related to the internal examination.

1. **College level:** Once the marks are put on the notice board students are given stipulated time of 10 days if they have any grievance in the assessment in their respective subjects. We invite applications about their queries and show them their answer sheets to resolve their grievances.
2. **Grievances related to University examination:** Grievances related to University examinations are forwarded to the University.
3. **Copy case in University examination:** Over and above the regular examination committee there are University observers who are Vigilant for whole day. There are CCTV cameras installed in every examination hall. So any case of copy can be caught and dealt with.

If any copy case is found the local examiner reports with evidence to the University. The Examination SHUDDHI Committee goes through the case and cases the involved student for clarification.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college plans and organizes the teaching learning and evaluation schedules well in advance.

Academic calendar: The preparation of academic calendar for the next academic year begins in June. Every department submits a detailed academic and activity calendar i.e. curricular, co-curricular and extracurricular activities to the Principal. Based on the academic calendar received from the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments and the Principal with the help to the IQAC.

We have what we called “PRAVESHOTSAV” where semester-I students and the staff members have a gathering. The Principal in his welcome speech informs the students about Banaskantha District Kelavani Mandal, H.N.G. University, and campus infrastructure. He also informs about outstanding achievement in the university exam and various scholarship. He also informs them about facilities, discipline and code of conduct of the college. Then every HoD introduces his staff and conveys the departmental programmes and achievement of the college in the curricular and extracurricular activities.

Evaluation blue print: Evaluation of students’ acquisition of subjects’ knowledge through classroom/ laboratory learning is a significant component of the evaluation. The college prepares a schedule for internal examinations well in advance and displays it on the notice board. The college follows the structured evaluation pattern for the U.G. courses. The college conducts the pre-semester examinations. The pattern of the question papers of the university is followed to prepare the question papers. It is intimated to the teachers and students. The schedule is strictly followed in the organization of the examination. Every examiner is given stipulated time for assessment and submission of results.

The pattern of the internal examination for courses in science and commerce: The internal examination is conducted for all classes as per university pattern in each subject. 30 % marks are allotted for the internal evaluation.

Internal evaluation is carried out at U.G. level through the written test assignment and presence. At P.G. level it is carried out by organizing seminar, test projects unit test etc.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- The Curriculum of the programmes is designed by the university.
- Programme outcomes: Programme specific outcomes and course outcomes for all programmes offered by the college are stated and displayed on the college website at www.rrmsclpc.org
- The college has maintained a dynamic website which is comprehensive and is regularly updated.
- Intimated to the students in the class room.
- The college prospectus and admission form also gives a list of programs and courses including programme code.
- The students are informed about these outcomes in the induction meeting of the principal.
- All the departments who conduct regular programmes along with specific additional courses (Communicative English, Tally-9) are asked to define their programmes outcomes by the IQAC. Faculty members clearly convey these outcomes to the students.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The outcomes are measured over a period of time through the performances of the students in their various different roles they play in different activities. It is also observed how deeply the students of the college are involved in curricular, co-curricular and extracurricular activities through different activities of their department, NSS, NCC and various committees. Students participate in activities from the very beginning and successfully complete the same during their college years. Activities are such as exhibition, variety of program on cultural day, various competitions, sendoff functions and other activities. Students also participate in their departmental activities. Departments have their social outreach activities. Students show different social skills, Vocal and histrionic activities, creative artistic talents, leadership skills, team work and readiness to take responsibility. The evaluations of the specific outcomes are done through academic and non-academic performances of the students. Where ever there are practical and assignments the measurement is through the internal and external examination. The students' participation in the class activities, role in the departmental activities are some ways by which program specific outcomes are observed. The students are encouraged to take part in the competitions, seminars, conferences, research competitions. The performances of the students outside the college also given a good idea about their learning levels. Course outcomes are measured through the performance of the students in their academic activities. Their performance in the internal examinations gives an indication of their learning outcomes. Teachers give critical observation about the performances of the students and also guide them how to improve performances in the examinations. The college has the following mechanism to analyze data on

the student performance and learning outcomes to use it for planning and overcoming barriers of learning:

- Result analysis.
- Remedial Coaching.
- Student Counseling.
- Feedback mechanism and action taken report.

2.6.3 Average pass percentage of Students

Response: 84.34

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 862

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1022

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.19

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 3

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	1	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 13.64

3.1.2.1 Number of teachers recognised as research guides

Response: 3

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.68

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 22

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college has actively undertaken certain activities under different headings such as research activities of the faculty and students, placement activities, entrepreneurship which make students aware of the incubation system.

Aims and Objectives:- To create an awareness in research among the students.

The following are the practices:-

- A survey of possibility of Business aspect by students.
- MoUs with reputed academic institutions e.g. D.N.P. Arts and Commerce College Deesa, Sir P.T.Science College Modasa, Sardar Krushinagar Agricultural University, Dantiwada, etc. We also have MoUs with “JILLA VIVIDHLAXI MAHILA KALYAN KENDRA PALANPUR, SADBHAV MAHILA AND BALVIKAS TRUST, PALANPUR and VANITA SHISHUVIHAR, PALANPUR. The later MoUs are our positive, creative steps towards women empowerment. Nirman Education and Charitable Trust Palanpur, Free of charge consultancy with Institution: Shri Banaskantha Anjana Patel Kelavani Mandal Palanpur, Saradar Patel Education Foundation Deesa, Bharat Education Trust, Rasana-Mota,
- Organization of vocational training for the students.

The following activities were organized:

- MoUs with academic institutes, University and certain prestigious women institutes.
- Organization of workshop on “Instruments maintenance” by chemistry department.

- **Research activities:-**

The college has a research committee which inspires the staff members and students to go for research activities. The committee gives guidance regarding different funding agencies and monitors the quality of

the research projects submitted to different research departments and suggests improvements in the projects. The college organizes workshops, conferences etc. Teachers encourage pursuing their research work. Some of the highlights of the research culture in the campus are: 14 students have completed their Ph.D. in Chemistry, Physics and Botany. 04 papers published in UGC approved journals and 100 papers in other journals. "THE VOICE OF SCIENCE" a monthly science magazine which has been marked ISSN Number and established in the year 2015. This is published from Palanpur-Gujarat and its chief editor is Dr. M.V. Hathi, Ex-Principal of the same college. There are some to the science faculty members who are on the board of advisors and many of them contribute popular science articles in the magazine. Four teachers visited foreign countries for attending and presenting papers at conferences. Two Minor Research Projects have been sanctioned by the UGC and four Minor Research Projects are going on. Six books have been published by the science faculty members. We celebrate NATIONAL SCIENCE DAY in which a competition is organized where students exhibit their posters. Our students take part in the state as well as university level exhibitions. Our students take part in the youth festival and athletics competitions and win ranks in different performances.

Some of our faculty members are invited as resource persons in conferences. They are also invited to deliver talks on subject of their interests. We have district level and state level science exhibitions where our faculty members are invited as judges.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 15

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	4	1	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 4.67

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 14

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.18

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	02	00

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in

national/international conference proceedings per teacher during the last five years

Response: 0.41

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	04	01	02	01

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The following are the extension and outreach activities and their impact on the overall development of students. (Last 5 years)

Sr. No.	Name of Unit	Extension and outreach activities	Impact
1	NSS	Seven day (Camp) in nearby villages. Tree plantation and conservation Free medical check -up (Blood group, Hemoglobin.Eyechek-up camp and distribution of spect)	Social awareness. Environment awareness. Health awareness.
		Blood donation awareness rally and blood donation camp. Cleanliness campaign.	Social responsibility. Social Awareness.

Cleaning-up of the village street and village home compounds and their drainage. Social Awareness.

In schools teaching activities at primary level students. Teaching of Maths, Science and English. Academic

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Number of awards for extension activities in last 5 years

[View Document](#)

e-copy of the award letters

[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 40

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	4	06

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 2.73

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
88	294	66	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 21

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	04	05	02

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 7

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	3	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has adequate physical and academic facilities as demanded by our university. For the smooth run of various programs. The college campus has adequate space off 4685.82 sq./ mtrs. The college is partly equipped with physical and technology-enabled infrastructure that supposed the existing academic programs and administration.

- Well-furnished 22 class rooms.
- Out of which 8 are ICT enabled classrooms.
- Spacious sitting arrangement with light and ventilation.
- Glass boards and electric fans.
- The well-furnished, ICT enabled cabin of the principal.
- The ICT enabled administrative block.
- Well-equipped department with ICT facilities.
- Well-equipped 13 laboratories.
- Well-furnished Smt. Leelaben C. Parikh audio visual hall.
- Girdharlal Open Air Theatre which can acomoderate about 2,000 spectators.
- Rosy Blue Pavilion with lush green cricket ground.
- Jormalbhai M.Mehta and Smt. Laxmiben J. Mehta Central Library.
- Smt. Shantaben Adani Institute of professional course.
- Kalidas S. Doshi Research Library.
- Dr. Ushaben K. Mehta Research Center.
- Indoor Jimkhana and fitness Centre- Torrent.

All the Departments, Library and Laboratories are equipped with ICT facilities.

Ground Floor	<ul style="list-style-type: none"> • Jormalbhai Mehta and Smt. Laxmiben J. Mehta Central Library. • Principal and administrative office (old). • Class rooms No.1,2,3,4,5. • 4 Laboratories. • Staff common room. • Parking Zone 12050 Sq- feet. • Rain water harvesting tank. • NSS room, NCC room. • Botanical garden. • Complaint and Suggestion box. • Notice board. • Boys toilets. • Staff toilets.
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	<ul style="list-style-type: none"> • Chemistry cabin HoD office. • Chemistry store room. • R.O. System. • Common administrative block.
First floor	<ul style="list-style-type: none"> • 7 Class rooms. • 4 Laboratories. • Ladies room. • Toilets for boys and girls. • Physics and mathematics HoD office. • Staff toilet. • Notice board. • Common administrative block including. • Botany and Zoology cabin- HoD office. • Principal Cabin. • Girls rooms • R.O. with Cooler.
Second floor (Separate English)	<ul style="list-style-type: none"> • 04 class rooms. • 03 laboratories. • Separate Toilets for boys and girls. • R.O. Plant and Cooler. • English Language Laboratory. • Chemistry – HoD office. • Geology and Microbiology laboratory in the adjourn building. • Computer with NET facilities room for P.G. students. • Staff toilet. • Ladies room.

Details of ICT devices:

Devices	QTY
Podium	02
Computers	79
Laptops	08
Printers – Lacer	10
Copier Machine	03

Facilities and Equipment for teaching, learning and research:

Physics Department- Total No.511

Botany Department - Total No.111

Chemistry Department - Total No.72 (There are some which are more than one)

Geology Department - Total No.36

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The college has played a pro-active role and supportive role in grooming students. Specific spaces have been allotted for extracurricular activities and made available to students.

Sports:

- **Outdoor games:**

The following are the games & sports in which the student participates.

Sr. No.	Name of the games / Sports	Place
1	Basket ball	G.D. Modi Campus Play Ground
2	Foot ball	G.D. Modi Campus Play Ground
3	Hand ball	G.D. Modi Campus Play Ground
4	Athletics	G.D. Modi Campus Play Ground
5	Hockey	G.D. Modi Campus Play Ground
6	Kabbaddi	G.D. Modi Campus Play Ground
7	Cricket	G.D. Modi Campus Play Ground
8	Net ball	G.D. Modi Campus Play Ground
9	Lawn Tennis	Vidya Mandir Sankul

• **Indoor games:**

Sr. No.	Name of the games / Sports	Place
1	Table- Tennis	G.D. Modi Campus Gymnasium
2	Bad-Minton	G.D. Modi Campus Gymnasium
3	Chess	G.D. Modi Campus Gymnasium
4	Wrestling	G.D. Modi Campus Gymnasium
5	Judo	G.D. Modi Campus Gymnasium

• **Gymnasium:**

The college provides facilities for sportsmen & players by providing different facilities. The college has made provision for gymnasium of 12050 sq. It was established in 2009 It has following gymnastic instruments.

Sr. No.	Gymnasium equipment	Cost (Rs.)
1	Single bar	2,64,997/-
2	Double bar	
3	Chest press	
4	Leg press	
5	Abdominal sit ups	
6	Standing sitting twister	
7	Push up stand	

• **Infrastructure for cultural activities:**

College has Open Air Theatre for cultural activities and college functions such as students welcome programme, farewell programme, cultural programme and Saptdhara event activities etc. Area of open air theatre open air theatre equipment list & cost participation in youth festival.

The students of the college participate in various activities of the youth festival organized by HNG University, Patan.

The following activities are the ones in which our students participate such as Plays, Mimes, Skits, One act play, Debate, Light vocal music, Classical song, Quiz competition, Clay-modeling, College, Rangoli, Elocution, Youth Festival rally, Spot-Photography. In some of these activities we invite professional artists to help us train our students. Many of our students have put up outstanding performances & have won ranks.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 39.13

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 9

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 3.35

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.06046	4.16340	0.15700	2.32195	0.18160

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our college library is a part of Shri J.M. Mehta & Smt. L.J. Mehta Central Library. We have huge

collection of books and journals on including Science and Commerce subjects, literature of various languages, Arts, Law, Computer Science, Business Management etc. we have a fair collection of references and books for competitive exams. Our library is dedicated to the achievement and success of our students, faculty, and citizens of the district. The library is housed in a beautiful and modular building which offers excellent environment for study. It has carpet area of 4698.89 sq. ft. and reading space of 1872 sq. ft. It has seating capacity for 90 user in common reading area and cubicles for another 13. This is an open access library. The library has collection of about 29500 books and subscription of over 74 periodicals. The College library is a member of N-LIST consortia which comprises 3135000+ e-books and 6000+ e-journals. Library provide user Id and password to faculty members and students for access to this consortia. It is open for 12 hours a day except Sundays and holidays. Library provides set of text-books to economically underprivileged and needy students for a single semester with only Rs. 100.00. This scheme has been fruitfully running for the last 15 years. The scheme was initiated by Shri Bagmal Laxmichand.Parikh with his philanthropic donation. This scheme is named with its donor is called 'Bagmal Laxmichand Parikh Pustak Sahay Granthalaya'. As a result of this scheme, we provide more than 100 sets of English and Gujarati books to the students per semester. We issue approximate 600 sets to students every year. As a part of Central library, we have more space and time of reading for our students and faculty members. Our central library units start on 08 hrs. and closes at 20.00 hrs. in Diwaali and Summer vacations the Central Library works as per schedule. Our students and faculty members can use other parts of central library units. Part of Central library, we have research library section with cubicles on the top floor. Aspirant research scholar who belongs to G D Modi Vidya Sankul colleges has the privilege to avail such facilities. We provide various services and facilities to our members like OPAC, Book lending, reprography, reference and, bibliographic services, current awareness service etc. We are providing set of university and college examination question papers to students and faculty members. Every two year, we organize Book Fair on maximum concession rate to invite a good number of genuine readers.

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has good collection of books on our district Banaskatha and about its authors. Library has also good collection on library science and rich collection of encyclopedias. This library has good collection of bound volumes of 'Parichay Pustika' from the year 1958 to 2013, we can call it mini-encyclopedia. It covered many topics like biographical information of eminent persons, Ayurvedas, history, religion, Laws, Economics etc. We have also various encyclopedias and books collection in our central library units.

This is our pride privilege to develop stacks on the printed documentaries on the Banaskantha district and on the diamond city, Palanpur. We also have ornamented the stacks with poets who have jotted down the Palanpur sensibilities in their poems.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.37

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4.22	1.58	1.92	1.99	2.12

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library
Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students
Response: 4.18

4.2.6.1 Average number of teachers and students using library per day over last one year
Response: 152

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi
Response:

There are committees to look after the IT infrastructure:

Committee	Committee Members
College website updation committee	<ul style="list-style-type: none"> • Dr. K.V. Mehta – Convener • Prof. K. K. Mathur • Shri Mahesh K. Patel – Programmer
Up gradation of IT facilities maintenance and monitoring.	<ul style="list-style-type: none"> • The management has appointed
MHRD Data upload, BISAG and SANDHAN	<ul style="list-style-type: none"> • Prof. S.N.Jaiswal • Prof. D.S.Khिलare

All the ICT facilities are updated periodically as per the requirements.

Sr. No.	Description	Available I.T. Facilities
1	Total number of computers and laptops	79 Computers and 08 Laptops
2	Total number of printers	08

3	Total numbers of scanners	02
4	Total number of scanner with printer	02
5	Software (Licensed copy)	MS Office-2016, Windows-10
6	Library software Lib-man	SOUL 2.0
7	Office computers	08
8	Stand-alone facility(UPS)	Limited
9	LAN facility	Limited
10	net Wi-Fi facility	NAMO Wi-Fi Facility
11	Number of nodes/ computers with internet facility	80
12	LCD Projectors	12
13	Computer processors	C2D, I3,I5-Win-10
14	VPN connections	20 (512kbps)
15	Computer Labs (Met Lab. DEL Lab.)	02
16	CCTV	All classrooms and Library

Wi-Fi facilities:

The Wi-Fi facilities provided to our college by BSNL and LNT this has been reserved for benefit only of the students. This facility is known as NAMO Wi-Fi as a part of 7 years (BSNL + LNT) project. The data speed for student is 05 mbps.

Internet facility:

The college has had BSNL VPN- 20 Connection having speed of 512 kbps. Each department is connected with internet connection almost all computers are connected to internet. Beside the college has regular BSNL broad band connection.

The office library students and faculty make optimum use of these facilities provided by the institute to keep themselves update in every field of knowledge.

4.3.2 Student - Computer ratio

Response: 75.33

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
106.54	118.77	109.21	91.34	92.24

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

To ensure better outputs and flawless functioning of physical, academic and support facilities, the institution monitors its procedures to look after them. All supporting facilities are being taken care of respective supporting staff to ensure their better working. Following are various procedures the college has been practicing, with making some amendments if they are required, to monitor the quality of the policies and procedures of the institution.

Implementation and Follow-up Mechanism:

The separate Administrative Block, a pivotal instrument in policymaking, under the supervision of the principal takes care of all sorts of facilities available in the institution. For mundane maintenance and expenses, the principal gives instructions to the administrative staff.

Purchase Committee:

This committee is a statutory body formed by the Management includes couple of members from the Management, the principal. This committee is to ensure transparency in purchasing science equipments, computers, reprography, books for library under various UGC schemes, sport purchase for gymnasium and maintenance for turf cricket pitch, Rosy Blue Pavilion etc. various quotations from respective dealers are invited by the Head and over a discussion in the meeting the purchase is ordered.

Physical Facilities:

Physical facilities of the institute include science and computer laboratories, classrooms, playground, canteen, reprography and stationery kiosk, parking zone for vehicles, gymnasium, and amphitheater for academic and cultural programmes, ladies room. Enrolled students at undergraduate and postgraduate programmes are entitled to these facilities. Respective Faculties and administrative staff are equally privileged to make use of them. All the stakeholders have equal opportunity to make use of these physical facilities under the norms and policies of the institution. We also provide our classrooms to governmental and other than Govt. organizations to conduct competitive exams. The non-teaching staff shares the responsibility for the routine cleaning and maintenance of classrooms, laboratory, library, and staffroom and, the Campus. In exceptional cases, the maintenance contract is assigned to the local experts. The activities like fumigation is done twice in a year and keeping library clean are done frequently by cleaning staff under the supervision of library staff. Maintenance of toilets and service area are outsourced through various external agencies. The responsibility of the campus beautification and gardening is given to local faculty and gardeners as well as Botany Department. The College has adequate number of computers accessible to all stakeholders with free internet and Wi-Fi facilities. In addition to this, majority of the Departments are given laptops for their academic purpose and for Power Point presentations in the ICT classrooms teaching. For potable water supply the college has installed R.O. system and coolers which are maintained by the support staff.

Engineers of the BCA College of our Campus look after the entire ICT set up.

Building and Infrastructure:

The Infrastructure and Building Committee, founded by the Management, looks after the building construction plan, renovation, maintenance, facelift, repairing and beautification of the campus. The Committee functions in a democratic set up to ensure transparency and flawless functioning. It invites tenders for the aforesaid and gives approval to the competitive quotations as per the norms formulated by the Management.

Academic Facilities:

- Admission policy, chiefly relies on the higher secondary board results, is formed every year with the commencement of the new academic year. Admission lists are scrutinized on the merits only. Students are given counseling, especially in Science stream, for the choice of subjects.
- Academic support facilities are always at the College stakeholders' disposal. Under the norms and

regulations, for at least three years, students may avail the library, sports, NCC, NSS programmes facility to educate themselves on a larger canvas. The Library is having 11 computer desks with the separate (boys and girls) sitting capacity of around 100 students. They can access to the OPAC (Online Public Access Catalogue) software facilities for checking the availability of the required books or journals. The Central Library is open to the students and outside (other than the enrolled Campus students) members from 8 am to 8 pm. Outside members are admitted with annual fees of 500 Rs. Many of them are in jobs and preparing for competitive exams. The enrolled number of them is around 225 (including 57 girls and 168 boys), coming from the remote pockets of Banaskantha district.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 35.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1433	1096	1268	1038	874

File Description

Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.64

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
123	189	98	12	11

File Description

Document

Any additional information

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 1.57

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
73	79	102	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the students benefitted by VET

[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: No

File Description

Document

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.95

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	05	0	30	0

File Description

Document

Self attested list of students placed

[View Document](#)

Details of student placement during the last five years

[View Document](#)

Any additional information

[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 19.38

5.2.2.1 Number of outgoing students progressing to higher education

Response: 255

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	01	01	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	01	01	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

We have not formed student council at our college. Instead, in the Induction meeting, students are informed that whenever they have any academic and administrative issues, they should approach to the Heads of the Departments and if the issue not resolved at their end, students are asked to directly approach to the principal. This mechanism has brought fruitful results in the interest of students.

- Blood donation activity; with the cooperation of social club the student volunteers themselves to participate in the management of the blood donation camp.
- In the various college and department events such as workshops, seminars, conferences, national science day celebration, poster presentation competition, annual day celebration, cultural and sports activities, exhibition etc. some of the active and enthusiastic students are given responsibilities of arrangement and maintaining the discipline.
- At the time of Golden Jubilee of B.K.D.K. Mandal, the college students and alumni have participated in all the activities and events enthusiastically. Students have participated in Campus Quiz competition on 9th January, 2015. They opened their stalls in the fun-fair, procession.
- On all the major occasions, N.C.C. cadets perform and manage parades at their own.
- In the years 2015 an exhibition was jointly organized by ISRO Ahmedabad and our college. Students in four groups, worked throughout the days as volunteers and also explained to the visitors poster equipment placed in the exhibition hall. It was a very enjoyable experience which even now we cherish.
- Mini marathon is a regular mega event of our campus. In this event students are given responsibility to take a position at certain points of Marathon. They distribute lemon water and toffees to the runners and also give signal using flag.

- Arrangement of tours.
- In HNGU University there are different boards in which some of our outstanding students are appointed as member.
- Students are publicly honored for their outstanding performances in the various roles such as Best shibirarathi – NSS, Best volunteers of the year -NSS.
- The whole management of teachers 'Day celebration done by students.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 4.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	4	8

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Under auspices of Banaskantha District Kelavani Mandal (BKDKM) Palanpur, the G D Modi Vidya Sankul has formed an alumni association of six Campus Colleges, including our College: **Name** : Banaskantha Arts, Science and Commerce College Bhutpurva Vidyarathi Welfare Association

Established : October 18, 2007.

Registration No : F/3907/ Banaskantha

Objectives:

- To bring the alumni of the College into a common forum.
- To maintain the contacts of the alumni of the College with the alma-mater.
- To encourage, foster and promote close relations among the alumni themselves.
- To provide and disseminate information regarding their Alma Mater, its graduates, faculties and students to the Alumni.
- To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni
- Environment related activities are to be done.
- Activities for the town and rural development should be encouraged.
- Health related activities and awareness programmes should be organized on regular basis in the Campus.
- To create facilities for the students in the library and provide sports equipments to the players.

The Executive Committee of this association is as under:

Sr. No	Name	Designation	Faculty Alumnus
1	Tarunbhai Joshi	President	Arts
2	Anil Joshi	Vice-President	Arts
3	Abhijit Rathod	Secretary	Science
4	Aniket Thakar	Treasurer	Arts

The College alumni association fosters academic, professional, and emotional relationship between the alumni and alma mater. The vital role of this association is to be a friendly bridge between the past students and the College to be well acquainted with the educational growth and challenges. Some of the alumni are holding key posts in the local managing committee. Shree R V Shah, a Science alumnus, is a Joint Secretary in the BKDKM and a well reputed Chartered Accountant. Pushkarbhai Patel, a Science alumnus, is a Member in the Managing Committee and a Chairman in the Mercantile Cooperative Bank in the town. Many are in the field of teaching and serving in the various schools and colleges of the district and the state. Dr. Brijesh Joshi, Commerce alumnus, is an in charge principal in the Campus BBA College. Hareesh Chaudhary, a Commerce alumnus, Chairman, Sadbhavana Group, an NGO established in the year 2012 with an objective to help socially and educationally underprivileged section of the Banaskantha district. Dr. Mahesh Tank, a Science alumnus, is a lecturer in the Government Polytechnic College, Palanpur. They are always invited to our College on various occasions to motivate our students.

- The alumni have donated 6 lacs Rs. to the management at the celebration of the campus Golden Jubilee. Same amount the management has utilized for infrastructure for the campus F.M. Radio.
- Abhijit Rathod, the alumni, has started a Trophy in the name of Late. Shree Vinaysinh Rathod an Arts alumni for Elocution competition within the college departments.
- In collaboration with state cultural forum, the alumni association has organized the performance of plays for 7 days on the occasion of Vishva Rung munch suptaah.

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs**

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The inhabitants of Banaskantha had little access to education, and the means to bettering their lives. In 1948, there were only three schools in the district and no colleges for several years thereafter. Conceived and founded with a view to catering the needs and providing a humanizing and value based education to the educationally and economically underprivileged areas in and the remote pockets the Banaskantha District Kelavani Mandal (BKDKM) has established itself as a premiere Trust for higher education in the area of Banaskantha since 1961. The emblem of BKDKM signifies succulently its visions, aims, and objectives with the *mantra* cited from the *Rig Veda*: || ?? ?? ?????? ??????? || (Let our minds be all of one accord). The "group mind" of BKDKM focuses the energy of the individuals onto a purpose to uplift the lives of Banaskantha. The emblem *mantra* has become the line of life for the district students as the Trust, established in 1961, with hardly any funds and no buildings or infrastructure to speak of, committed to uplift and educate the students of all castes and classes of Banaskantha, which is still an economically backward area. The emblem *mantra* has found its voice in the vision of the Trust to resurrect the educational foundation of the society. The College has adopted and been following the aims and objectives of the Trust since its inception. For the College, they are the apex responsibilities and the College is always equipped to achieve them:

Vision & Mission:

To create positive change in Banaskantha through path-breaking educational excellence.

- Provide education to under privileged students from all communities.
- Developing better educational aids
- Provide facilities to students to excel in sports.
- Improving Infrastructure.

Aims & Objectives:

- To start activities for promotion of education and its development in Banaskantha District and to establish colleges, hostels, libraries, and other educational institutions and to maintain the same, to publish books in the field of literature and to distribute them.
- To help and aid students of the Banaskantha District, in their studies here or abroad, to award scholarships or prizes and giving other aid in kind by advancing loans with or without interest.

The College is committed to train its students with qualities of perseverance and good citizenship. College is dedicated to give to the society good leaders and trailblazers who can contribute their bits in the welfare of the society. To attain the aims and objectives formed by the Trust, the College has set few goals:

- To educate students from all strata of society and more focus on the weaker section.
- To inculcate professional skills and human values.
- To prepare them for taking up competitive exams and develop competence skills among the students.
- To make them environmentally conscious and inspire to make society and the Campus eco-friendly.
- To endorse the ICT in teaching, learning and research.
- To motivate for maximum participation in sports and cultural programs and extracurricular activities.
- To carry out the extension services for the betterment of the society.

6.1.2 The institution practices decentralization and participative management

Response:

The College encourages a positive culture of participative of all the stakeholders. The efficiency of the College progress is observed through collective participation of the Management, the principal, teaching and administrative staff and students whenever, there is a College event or the Management event. Practices decentralization and participative management in day to day governance.

Case: Golden Jubilee of the BKDKM:

Introduction: In the joint meeting of the managing committee principal and the staff decided to celebrate this mega event in 2014-15.

Strategies: A well designed draft of the organization of various programmes was made emphasizing the decentralization of the Governance and seeking participation of all the stakeholders. The funds were raised through the contribution of the faculties, the society, the alumni and other stakeholders.

Practice:

Decentralization of Governance:

The apex committee and sub committees were formed and freedom to take the decision was given to them. At the beginning of the year an appeal was made to the departments and functional committees to plan various activities and put it up for approval which was finally approved.

Participative management:

For such a event we involved students, staff, alumni, retired faculty, life members, parents institutes etc. The stake holders were briefed adequate information. An appeal was made through social media.

Major events 29/12/2014 to 12/01/2015:

Sr. No.	Date	Activities	
1	29-30 Dec.-2014	Cleanliness campaign	
2	01/01/2015	Felicitation of Hon. Haribhai Chaudhary, Home minister, State level, Govt. of India.	B.K.District Kely staff. About 1
3	01/01/2015	Poetic symposium- MUSHAYARO (in Gujarati and Hindi.)	Intereste
4	02,03,04, Jan.2015	Quiz Competition, Painting Exhibition supported by Lalitkala Akadami Gujarat State Gandhinagar.	The citizens an Palanpur
5	03,04,05 Jan.2015	Funfair.	All stalls were p The people from an
6	08/01/2015	Celebration Hostel Day	Hoste
7	09/01/2015	Talent Morning of the campus and campus Idol competition.	More than 600 st
8	09/01/2015	Elocution, Drawing, Rangoli and Sports competitions.	About 220
9	10/01/2015	SHOBHAYATRA Informative Tableaus were prepared by all the colleges.	The procession round of the tow
10	10/01/2015	Reunion of alumni	10068 students A corpus fund dev
11	11/01/2015	Inaugural	Ex. Chairman, B Chairman, Hon. Guests, Presiden note speaker S dstingursh perso Vice Chancellor
12	10/01/2015 to 11/01/2015	Cultural Programme	300 stude
13	12/012015	Valedictory function	Hon. Chairman a

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Addition of new subjects and arranging and creating new infrastructure accordingly.

Introduction: Student community and parents since long have been requesting management and head of the institution to start new subjects like mathematics, Botany etc. They all requested the authority to start some short term courses also.

In the 2nd cycle NAAC also recommended to start P.G. Courses.

Aims: We have started these new courses for special objectives of spreading and popularizing college education especially in science faculty.

Activity successfully implemented based on the strategic plan: Principal prepared proposals for the same. The same were approved by the management, started administrative and other related work.

Action plan: To introduce new subjects at UG and PG level.

- To identify the subjects which are going to be introduced and probable academic year to start.
- To plan to develop / arrange infrastructure accordingly.
- To identify the subjects which were added during the last 5 years. In the year 2016 -17, commerce faculty started CPT course for 6 months which is the first step for the CA degree course. 5 student had been admitted and 2 have cleared the CPT course.
- Tally ERP- 9 which was for commerce faculty with the support of parent institution BCA college
- The first batch started from 1st August 2017 with 26students. The second batch followed from 3rd August 2017 with 19 students.
- Total students 69
- Duration of the course :- 06 Month

Communication Skills:

Objectives:- The language skills with special reference to speaking – reading – writing and comprehension. This add on course was developed and executed by the Dept. of English. Prof. Kuldip Mathur of English. Dept. has taken keen interest to plan and support the course.

Duration of the course 2 month.

Timings one hour daily before starting the regular college.

Total students 88 from three batches

Science Faculty :-

Self-Finance Courses:

Subject	Year	No. of Students
---------	------	-----------------

B.Sc. Botany	2014-15	31
From Sem.-V		
B.Sc. Mathematics	2014-15	51
From Sem.-V		
B.Sc. Geology	2016-17	52
From sem.-I		
B.Sc. Zoology	2017-18	60
From Sem.-III		
M.Sc. Physics	2017-18	20
Sem.-I		
M.Sc. Botany	2017-18	20
Sem.-I		

Addition of Division:-

Commerce Faculty: One Gujarati medium division Sem.-I and one English medium Sem.-1

Science Faculty: Two division Sem.-I

In view of the increased number of classes and addition of subjects, the management increased and updated the infrastructure. The new staff was also appointed in accordance with the additional requirement.

T.Y. Botany and PG Laboratory: The new plan for the laboratories has already started its implementation and construction will start in near future.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational Structure:

Our college runs under “The Banaskantha District Kelavani Mandal, Palanpur a registered trust. Registered No. E-86 B.K. Dated: 12/12/1961.

Trustees Banaskantha District Kelavani Mandal 6 trustees.

Chairman, Dr. Vikrambhai M. Mehta, Mumbai, associated with Diamond industry.

Managing committee: Banaskantha District Kelavani Mandal 09 members, President’ secretary, Jt.Secretary, members.

President: Shri Shirishkumar M.Modi, Palanpur, Senior Advocate.

Board of Trustees: For administration and management and all the related matters are under the leadership and the control of managing committee. The trust will have minimum 03 and maximum 11 members.

The managing committee of the college: Managing committee of the college works in close cooperation with the principal to regulate and maintain a congenial and academic environment required for this purpose.

Managing committee: The managing committee will have the power to act under the orders of the Board of trustees in accordance with the approved budget.

Principal and college administrative committees:

Principal looks after smooth functioning of academic and administrative activities. Heads of departments assist him in this matter. The college administration: Office looks in to the matters related to admissions, eligibility, examination, government scholarships etc. It provides the clerical support necessary to maintain records and to interact with the stakeholders, University and Government offices administrative staff.

The principal forms various committees to help in monitoring and facilitating several activities organized in the college i.e. Time Table, Examination, Cultural sports, NSS/NCC placement cell, Grievance Redressal cell, IQAC, Nature club, Swarnim Gujarat-Saptdhara, Science circle, Antisexual harassment cell, discipline college website updation, Student feedback etc.

The service rules of the teaching and non-teaching staff are as per the relevant rules of the competent authorities like the UGC, HNG University and Govt. of Gujarat, Similarly, the rules and procedure for recruitment and promotion are as per the HNG University act and the UGC regulations.

Grievance Redressal Mechanism:

The college has formed a Grievance Redressal cell for faculty, staff and students to address their grievances and complaints and to resolve them. The cell is headed by the principal. The mechanism to deal

with grievances and complaints is as follows:

The principal receives grievances and complaints either orally or in writing and take cognizance thereof. The grievances and complaints received are discussed in the meeting of the committee and are resolved. Anti-sexual harassment committee, disciplinary committee are other mechanisms which maintain a harmonious atmosphere on the campus.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: E. Any 1 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

There are various committees in the college which work effectively under the guidance of the principal and Internal Quality Assurance cell. This committee periodically organizes the meetings in presence of the principal to discuss various activities and take decisions. These meetings are well documented.

Activity: Cultural activity: Youth Festival.

Bodies involved

1. IQAC cell.
2. Budget committee.
3. Performing committee.
4. Assistance of professional artists.

Process:

Youth Festival:

This is an annual feature of the Hemchandracharya North Gujarat University, Patan for its affiliated colleges.

The youth festival is celebrated at the university campus, Patan.

Objectives:

Young girls / boys students participate in various competitions.

Such competition is a great help and encouragement to the youth. They increase their self-confidence, Competitive spirit, and feeling of fraternity.

Method: University distributes its affiliated colleges into zones considering the area and other factors.

The university sends list of activities to all the colleges so that each college can submit its own list for the admissions in the activities.

The planning of each college:

University gives circular to every college which has complete information about the festivals.

- This circular is sent to the convener of the committee by the principal.
- The convener goes through the circular, studies it and arranges the meeting of the cultural committee.

Work done by committee

- With the support of the office the rules and regulations of the youth festival are prepared to be displayed on the notice board.
- In the classrooms also students are given concerned information regarding the youth festival.
- Scrutiny meeting

Meeting-02

With the co-operation of the staff the office prepares the list of participants from the applications received.

Meeting for the scrutiny and related information:

Meetings with participants and preparation for the plan of action for practice and rehearsals.

The information prepared by the committee is sent by the administrative office to the HNGU, Patan within the specified time limits.

Purchase committee meeting:

For preparation for various performances required dresses and other necessary things are listed and a budget is prepared and given to purchase committee/principal for approval.

Meeting for planning to prepare:

For various items in the competitions after practicing under the professional guidance final preparations are made.

Performance for the students in the youth festivals.

Felicitations

Important Dates:

Date	Agenda	Other Information	Action
13/12/16 14/12/16 15/12/16	28 youth festival held through HNGU at Patan. In which 23 students participated.	We informed the students before 20 days. Interested students registered their name, according to events. We complete our preparation. For their rehearsal professional guide called. (play / mime / skit)	Participants performed well and got prize in this festival.
09/02/18, 10/02/18 11/02/18	29 youth festival held through HNGU. In which 28 students' participated in youth festival.	We informed the students before 20-22 days. Interested students registered in their name. Professional guide called for their rehearsal.	All the students performed well and got the trophy in 6 events.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The management of Banaskantha District Kelavani Mandal and the college has several welfare measures for well-being of teaching and non-teaching staff.

Welfare measures by the management:

- Financial assistance to attend international conference abroad to.

Name of Beneficiary	Name of conference/ workshop attended for which financial support provided	Assistance	Name of the
Dr. R.J.Pathak HoD Physics	International conference on Crystal Growth & EPITAXY 18 at Nagoya, Japan	50,000 25,000	Parikh Foundation R.R.Mehta Charitable T
Prin.Dr. Y.B.Dabgar (Sub.:Botany)	Participate in Conference at Italy -	30,000	Parikh Foundation
S.N.Jaiswal Asst. Prof. Statistic	International Seminar-Goa	3,000	Trustees

- Jashvant Sadhu, Peon in Physics department died on duty recently. His family requested the management to give service to his wife. The management considered the request positively and appointed his wife in the BCA College as a peon.

Existing welfare measures by the management:

From the year 2016-17 the trust has paid attention to some students who are certified to be economically less advantaged and may be struggling to pay tuition fees. The trustees considered the cases as recommended by the principal and paid their fees.

Welfare measures by the Institute:

- Jashvant Sadhu was a peon from 20/07/2013 to 29/09/2017 in the physics department. He was on duty; his illness became more serious and was prolonged for a long time. He unfortunately passed away and his family made a request of some kind of help. The staff members collected a sum of Rs. 25,000/-. The staff unanimously agreed to present the family with KISAN VIKAS PATRA worth Rs.25, 000/- so that the family may get the benefit in future at the time of maturity.
- Devendra Gurkhaji, night security guard, whose daughter is suffering from cancer for a long time. The staff came forward to help her father financially. They collected an amount of Rs.21220 and give it to Devendra Gurkhaji.

Existing welfare measures by the Institute:

Staff credit society:

- This society is existing from 1970. The society had begun to give loan to the teaching and non-teaching staff. Initially the amount was not significant but in course of time to date they can get a loan to the limit of Rs.5 lacs if required. The interest rates are minimum following the norms of the R.B.I.
- This society also gives festival loan if required.

ADHYAPAK NIDHI: This is a good and commendable system in the institute that when a staff member retires he is honored with a special souvenir in the form of a good memento made out of silver and in addition a shawl to show respect and love towards the retiring person.

- Proper disbursement of government welfare schemes to the employee.
- Deputation of faculties for professional development Programme / Training programme.
- Teaching and non-teaching staff of the college support each other in happy and stressful moments. All the staff of the college behave like members of one single joint family and always participate in the event of sorrow or joy in an individual life.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 47.04

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	15	12	9	6

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 41.58

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	13	6	10	6

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college follows the guidelines laid down by the UGC and state govt. for Carrier Advancement

Scheme for the teachers.

The college has developed the system. The principal and the office inform the teachers to submit the details regarding the PBAS with the required documents within the deadline. The concerned teacher gets his file ready with the assistance of the office and submits to IQAC committee of the college. The IQAC committee members check, verify and validate the data and submit it to the principal who in turn sends the same to the university nominated subject experts. The university then returns the same to the principal. Principal looks at it and then signs it and sends it to commissioner of Higher Education, Gandhinagar, when they are satisfied with the information and documents they confirm and pass order of promotion and sends to the college principal for action.

Five teachers are placed in a higher grade from AGP 6000 to AGP 7000 because of CAS.

1. Dr.K.P. Patel
2. Asst.Prof. R.B.Patel
3. Dr. M.C. Limbachiya
4. Dr. D.N. Joshi
5. Dr. J.N.Patel

Recently above mentioned 5 members are entitled for the upper grade from AGP 7000 to AGP 8000. The process for the further promotion has already started.

- A special one to one meeting of the president along with the principal with every individual faculty member:

This meeting was arranged during 2016-17. The management directed the principal to get data filled in proper proforma of appraisal of every teacher. The information was required to be completed within the stipulated time period. The principal worked out the details about the time and the dates. It was decided to invite 4 faculty members in one such meeting.

- In this meeting important aspects were touched. The president asked the faculty

(i) What you have done to update your own academic excellence?

Such as: Paper publication, research work etc.

(ii) What have you done for uplifting the overall image of campus?

(iii) What are your individual and departmental requirements?

The president there and then asked the teacher to commit what he/she would do in future for improvement in the academic and other related area.

In general such as: I promise to show improvement within stipulated time, such as communicative English and to go for research publication.

Trust:

- Sometimes the academic experts who are trustees ask for reports of the principal, through administrative office via e-mail.
- The trust has one annual meeting in which performances of the academic staff are reported by the college authorities. They forward suggestions to the college after the discussion.
- There were presentations by the principals in the presence of the trustees about two years ago.
- Review of the Quality and Equity of education outcomes: Through diagnostic report by academic consultancy Sachin Sehgal and his team in the year 2015 and M.S. Patel and his team in the year 2016

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has internal audit and external audit mechanism. Competent auditor is appointed by the Governing Body for internal audit. The external audit is carried out by a Government auditor appointed by the Department of Higher Education, Government of Gujarat.

Internal Audit Report 2016-17, 2017-18

Shri Bhikhalal D.Patel, B.Com. , F.C.A., Chartered Accountant.

The internal auditors are with the trust since 2016-17 and they check account every quarter and give reports at the end of the financial year.

• Year: 2016-17

1. Filings of documents are not proper. It is not arranged in date wise sequence.
2. Pooja communication Rs.30450/- date 27-07-2016, Bill No.398 B.Sc. S/F Class Expense. TDS not made.
3. 02-03-2017 National workshop expense. Rs. 35000/- paid to jaxiji. TDS not made.
4. 06-09-2016 Navjivan paper products, bill no.3810. Purchase rate A4 size paper is of Rs.139/- While as per quotation sheet it is Rs.134/- Many items found which is purchased but items not found in quotation aproned sheet.
5. Shreya publication closing balance Rs. 2,010/- same as opening balance?
6. Assets Register not maintained properly.
7. Swami Vivekanand Chintan Shibir closing balance Rs. 10/- should be written off.
8. Cash balance found credit many times during the year.

9. In balance sheet many items shows closing balance as same as opening balance.

• **Year: 01/01/2018 to 31st March,2018**

1. Shibir Income Rs. 40,311/- Entry Pending.
2. GST on input service should be debited to GST expense.
3. Depreciation entry still pending.
4. Grant refund debit to grant A/c instead of grant refund.
5. Interest receivable on FDR Rs. 1,06,926.15 explain.
6. Shreya publication Rs. 2,010/- should be write off.
7. Swami Vivekanand Chintan Shibir Cr.10/- Should be write off.
8. VPN Connection Expense Rs.41,863/- Dr. Should be write off.
9. Cash balance Cr. Side during the year.

• **J.T. Shah & Co. Chartered Accountants (External Auditor's Report)**

Year ended 31st March, 2014 to 31st March-2018

1. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
2. The Balance Sheet and Income and Expenditure Account dealt with by the report are in agreement with the Books of Account.
3. Accountant Shri I.V. Memon appeared before us and furnished the necessary information required by us.
4. In our opinion and to the best of our information and accounting to the explanations given to us the accounts subject to and read with the notes thereon give a true and fair view:

- In case of the Balance Sheet of the State of affairs of the Collage as at financial year: 2014 to 2018.
- In case of the Income and Expenditure Account the excess of Income over Expenditure for the financial year 2014 to 2018.

File Description	Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Introduction:

Resource mobilization is a process, which identifies the resources essential for the development, implementation and continuation of work for achieving the institute mission.

Resource mobilization is all the means that the institute should acquire to implement its action plan. It goes beyond fund-raising. It entails obtaining various resources from a multitude of partners by different means.

Thus, the resource mobilization could be seen as a combination of resources, mechanism and partners' contribution.

Resources: Elements necessary for the running of an organization.

Mechanisms: Means make it possible to obtain resources directly.

Partners: Persons / institutions providing resources.

Statement:

Resource mobilization does not only mean use of money but its extensiveness denotes the process that achieves the mission of the institute through the mobilization of knowledge in human, use of skills etc.

Moral Aspects:

Every organization can develop a code of conduct on resource mobilization which should specify the resource providers that institute would like to expand relation with and what type of resources should be mobilized.

Aims and Objectives of RMP:

- To diversity and expand resources.
- To break the tradition of running the specific programmes of donor agencies only.
- To spend on the activities of institutional preferences.

- To reduce dependency on others.
- To maintain sustainability of the institute.
- To make optimum use of available funds and skills.
- To cultivate deep relations with the stake holders.
- To maintain the transparency.
- To fulfill responsibilities towards the society.
- To run programmes based on the genuine needs of the community.
- To disseminate the good practices of the institute.
- To enhance the dignity of the institution.

Scope of the policy:

The policy is applicable to every transactions and efforts done by the institute or on its behalf.

Resource Generation:

The college identifies the short terms and constant needs of the college related to the developments, accordingly, the committees are formed to generate the financial as well as human resources.

The college planning board and IQAC which continually look after different openings of funding agencies like UGC, RUSA etc. After studying the circulars regarding above mentioned schemes committee recognizes college eligibility for particular proposal and send the properly framed proposal to obtain funding from different government and UGC, RUSA etc.

- The college receives grant-in-aid from Govt. of Gujarat Higher Education Department: a maintenance grant.
- From UGC according to strength of the college and other parameters: grant from RUSA, 2.0 Delhi Rs.2Crores sanctioned for component-9 infrastructure grant to college.
- Students deposits: For the last 2 years management decided to take at entry level from each students Rs.2000/- as a refundable deposit. From the interest some development works are planned.
- For major infrastructural construction: Due to the efforts of trusted handsome amount of donation received.

Day to day financial transactions is maintained by the college accountant.

The accounts are internally audited by chartered accountant.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the college.

The IQAC is actively functional in the planning and initiatives of the several strategies and processes in the college after reaccreditation (2nd Cycle) by the NAAC in 2014.

IQAC encourages and motivates teachers and students to actively participate in academic and research activities.

The practices are:

1. Strengthen academic and research culture in the institution regular practice:

- UGC and university circulars pertaining to research are displayed on the staff room notice board.
- With the help of the UGC, RUSA efforts have been made to develop research infrastructure like laboratories, sophisticated equipment, modern ICT gadgets, etc.
- Adequate infrastructural support such as library laboratory, classrooms and reprographic facilities are provided by the college authorities.
- Availability of internet and latest technological facilities are ensured for carrying out research work.
- All faculty members have been provided with unique user ID and password for accessing NLIST site that offers 3135000 e-books and 6000+ e-journals in full text form.
- Teachers are encouraged to pursue their Ph.D. work.
- Support and motivation are given to the faculty to take up Major/Minor research projects.
- Encouraging faculty members to publish research papers in reputed journals.

Some of the outcomes are:

- Planning board has been formed.
- 3 of our faculty member have been awarded Minor Research Projects under UGC Plan: Asso. Prof. K.K.Mathur (English), Dr. K.C.Patel (Chemistry) and Asso. Prof. S.N.Jaiswal (Statistics).
- Many of our faculty members published their research papers in reputed journals.
- 'Voice of Science' a monthly magazine which is published from Palanpur and some science faculty members write popular science articles and some are also in academic advisory board.
- To initiate new U.G., P.G. subjects such as Geology, Zoology, Microbiology at U.G. level and Physics and Botany at P.G. level.
- Organized workshops conferences, seminars.
- Participation of faculty and students in seminars conferences, workshops.
- Celebration of National Science Day.
- With the support of ISRO organized an exhibition.

2. Curriculum Enrichment in the institution:

For holistic development of students, IQAC recommended to enrich the curriculum college principal promptly took decision and started administrative procedure to start new course programme/subjects in the science faculty and two short term skilled development programme with the consent of the management.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

1. Enrichment of ICT Infrastructure

All the ICT facilities are updated periodically as per the requirements.

Sr. No.	Description	Available I.T. Facilities
1	Total number of computers and laptops	79 Computers and 08 Laptops.
2	Total number of printers	08
3	Total numbers of scanners	02
4	Total number of scanner with printer	02
5	Software (Licensed copy)	MS Office-2016, Windows-10.
6	Library software Lib-man	SOUL 2.0
7	Office computers	08
8	Stand-alone facility(UPS)	Limited
9	LAN facility	Limited
10	Net Wi-Fi facility	NAMO Wi-Fi Facility
11	Number of nodes/ computers with internet facility	80
12	LCD Projectors	12
13	Computer processors	C2D, I3,I5-Win-10
14	VPN connections	20 (512kbps)
15	Computer Labs	01
16	CCTV	All classrooms and Library.
17	MAT Lab. (With the support of BCA College) No. of Computer	60
18	Hiring of ICT and technical computer world (2014-16) service	

Wi-Fi facilities: The Wi-Fi facilities provided to our college by BSNL and LNT: only of the students. This facility is known as NAMO Wi-Fi as a part of 7 years project. The data available for student is

5 mbps.

Internet facility: The College has had BSNL VPN- 20 Connection having speed of 512 kbps. Each department is connected with internet connection. Besides the college has regular BSNL broad band connection.

The office library students and faculty make optimum use of these facilities provided by the institute to keep themselves update in every field of knowledge.

Student-Computer ratio: 79:01

Available bandwidth of internet connection: 05 MBPS. All faculty members have been provided with unique user ID and password for accessing NLIST site that offers 3135000 E-books and 6000+ E-journals

in full text form.

2. Academic review by principal IQAC

The IQAC plays the proactive role in the institute by establishing review processes and methodologies.

Academic review by principal as a chairman IQAC principal holds meetings with the staff at the beginning of the semester before term ending semester and if required meets HoDs.

Reviews of results: Principal circulate the notice well in advance to HoDs to prepare result analysis class wise subject wise and faculty wise i.e. overall analysis of the result. He reviews the results in the meeting and suggests the further steps for improvement in the performance of the students.

Teaching-Learning: Principal holds departmental meeting at least once in a semester. Discusses with them their problems, requirements and motivates them for further improvement.

Students: In the PRAVESHOTSVA meeting HoDs Sr. faculty and principal informed students regarding timings of the college, campus discipline, curriculum achievement of the college, faculty discuss with the students new teaching methods ICT, use library visit etc.

Through this system of review IQAC observed that for continuous development of teaching learning there is necessity of enrichment of ICT infrastructure to increase the library reading hours over and above regular timings and for final year students to increase in number the competitive exam material.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	0	1	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The following is the list of the post accreditation quality initiatives:

The college underwent the second cycle of NAAC accreditation in 2014. The college has since undertaken several steps towards quality enhancement and quality sustenance.

Administrative Domain:

- Centralized admission in M.Sc.-online.
- There is a provision of management quota in sem.-I admission process of Hemchandracharya North Gujarat University, Patan. For the last 3 years in B.Sc. Sem.-I and M.Com. Sem.-I management took decision not to take advantage of this quota so admission in B.Sc. and M.Com. Sem. – I are 100% purely on merits.

Bulk SMS System:

- SMS service subscribed for delivering urgent information to the students and staff members of the college.
- Updated prospectus has been made available to the students.
- Fee collection in the campus with the cooperation of HDFC Bank, Cozy Tower Branch.
- The college campus was made Wi-Fi enabled.
- Ramps installed for making the campus accessible for students with special needs.
- CCTV surveillance system has been installed for improving overall security of the college.
- More than Rs.500/- payment to cheque.
- Use of Tally 9.0 package (Accounting software) was successfully implemented and in use for financial transactions.
- Use of PFMS in use for disbursement of RUSA fund.

Academic domain:

- Academic calendar has been prepared before the commencement of new academic session to ensure effective implementation of the curriculum.
- Various sub committees were formed in the beginning of the new academic session and the name of the convener of each committee has been decided in the 1st staff meeting.
- Orientation programme was organized for B.Com. /B.Sc. Sem.-I students to make them aware of achievements of the college. History of establishment of colleges tentative planning of activities, discipline rules etc.
- Short term course in communicative English was introduced by English department of college.
- Use of ICT (Laptops and Projectors) to make the process of teaching learning more learners centric.
- Remedial classes to enable the high achievers to reach excellence and slow learners to attain the minimum qualifying level.
- Mentorship system for students, counseling.
- Encourage students to present papers in seminars.
- Library automation of second phase is in process.
- Feedback mechanism is functional.
- Internal Academic Audit (2016-17) of the faculty by president of the trust by one to one meeting a creative system.
- Guest lectures by experts.
- Awareness programme on environmental issues, plastic free movement and cleanliness of the campus organized by NSS.
- IQAC – Exhibition by ISRO and lecture on “Renewable Energy Resources”.
- IQAC has checked and certified the API scores of 5 faculty members Dr. K.P. Patel, Dr. J.N.Patel, Dr. D.N. Joshi, Prof. R.B. Patel and Dr. M.C. Limbachiya

For their re-designation under grade pay 7000 RS (Assistant Professor) and they got their promotion.

- PG in Physics and Botany has been successfully introduced from 2017-18.
- Internet facility for teachers and students.
- Increase in research publications.
- Increase number of minor research project.
- Up gradation of laboratory infrastructure.
- The series of lectures organized at the University and College level.
- Organized Workshops and Seminars at College, Regional, State and National level.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 6

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	2	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Total strength of the college is 3616 out of which girls strength is 1565 about 50% so the college is always sensitive and empathetic towards social problems pertaining to the girls taking admission to the college and is always concerned with their betterment and social and economic empowerment.

Institute shows sensitivity in providing facilities such as:

1. **Safety and security:** Safety and security of all the students' teachers, non-teaching staff and the visitors to the college is always the first priority. To ensure safe campus and a secured environment the college has embarked upon the following initiatives:
 - The security guards are appointed and deployed in proper places in the college premises. Their prime responsibility is to maintain continuous surveillance on the harmful activities being done to the girls. Eve teasing is strictly prohibited with the help of their guards.

- Intercom facility to the gatekeeper nearby college entrance.
- Fire extinguishers are placed where needed.
- The entire campus is under CCTV surveillance.
- All the electrical switch boards, fans, tube-lights serviced regularly.
- Karate training and horse riding were organized once in the year. Rifle shooting training camp was organized.
- Prevention of sexual harassment cell is actively working.
- Maintenance of a FIRST-AID BOX by the office / Dept.
- Separate washrooms for the male and female teaching and non-teaching staff.
- Separate washroom, ladies room for girls.
- Special lectures on topics of special relevance to girls such as Dr.Surekhaben Patel Asst.Prof. Sanskrit, G.D.Modi college of Arts and The B.K. Mercantile Law College- Aratiben Dive, spoke on women empowerments.
- As a part of the awareness of the students about the GOVT. HELP LINE the DSP B.K. Dist. delivered a lecture giving details about the GOVT. HELP LINE. The supporting police staff who accompanied DSP also gave information about the Govt. Help Line.
- A Gynecologist was invited by the college who met girls students and gave them guidance about take care of Gynac problems with them.
- In the beginning of the academic year we conduct thalassemia test and give reports giving result. If there is anything we inform the parents giving them advise about their child.
- Our students also take advantage of the legal advisory cell and woman cell run by the mercantile Law College (Parent College).
- The college also offers as a part of the syllabus a foundation course entitled Humans Rights.

1. Counseling:

- Women cell organizes all importance activities associate with the counseling of the girls.
- Whenever necessary the girls get counseling from our women faculty.
- The cell organizes the programme having theme such as coexistence of genders, stress management women rights, personality development health consciousness and hygiene etc.
- In most of the cases the girls wish their problems to be discussed on condition of confidentially hence the women cell observed strict confidentiality of these students.

2. Common room:

- The college has provided a separate room for recreation and resting in of the girl students.
- The room is attached to the washroom.
- Rooms are equipped with the essential amenities.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 34239	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 1.33	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 457	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 34239	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>Solid waste management:</p> <ul style="list-style-type: none"> • To minimize the problem of waste disposal colored dust-bins are kept at the necessary junctures in the college campus. Waste is collected everyday once in the morning and once in the evening. It is collected at one place in the campus. Then it is carried away by the municipal corporation. • Exhaust fans are installed in the laboratories. • The college has displayed various slogans and thoughts to bring environmental consciousness among the stakeholders. <p>Liquid waste Management:</p> <p>Hazardous waste practice:</p>

Waste chemicals and waste water in the labs are drained and properly disposed off.

In near future the waste water generated in the science laboratories may be processed at the effluent treatment plant. The treated water may be recycled and may be used for watering garden and pots.

E-waste Management:

Non-working laboratory equipment, computers, monitors, printers and batteries etc. are sold as scrap materials on systematic bases following the rules of purchase committee. If some parts are useful in other system, they are kept aside for future use.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

To reduce the consumption of groundwater, many people around the world are using rainwater harvesting system. Rainwater harvesting is a process or technique of collecting, filtering, storing and using rainwater for irrigation and for various other purposes.

Harvesting system provides certain advantages to the community. First of all, harvesting rainwater allows us to better utilize it as an energy resource. Systems for the collection of rainwater are based on simple technology. The overall cost of their installation and operation is much lesser than that of water purifying or pumping systems. Maintenance requires little time and energy. The result is the collection of water that can be used in substantial ways. Most rooftops act as a workable catchment area, which can be linked to the harvesting system. This also lessens the impact on the environment by reducing use of fuel based machines. Rainwater is free from many chemicals found in ground water, making it suitable for watering gardens. With increase in population, the demand for water is also continuously increasing. The end result is that many residential colonies and industries are extracting ground water to fulfill their daily demands.

Water is an integral and important part of the ecosystem. Conserving and saving this vital element will prove beneficial not only to the present generation but for future too. Average rainfall of our district is 15-20 inch. So to save every drop of water is a prime concern of the management. Therefore, the college is serious about utilizing rain water for the multiple purposes on the college campus. There are two wells on the campus for harvesting rain water. Each one is with a radius of 8 feet and depth of 45 feet. Each of the wells is about 9000 cubic feet volume. Each cubic foot can store 28.32 liter water. Calculating with that measurement, each of wells can store about 2.5 lacks liter water. The wells are located in different places for storage of rain water. The selection of different areas for wells is for widening the catchment area for maximum rainwater collection. The rain water from the roofs is harvested by accumulating it and finally collecting through a single pipeline directly in the wells. Some part of the water used for gardening purpose and some part is sprayed on the sports ground Plumbing maintenance is done on a regular basis to

prevent the wastage of water.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The campus has lush green canopy of trees that helps to make the environment ecofriendly and healthy. The college undertakes planting of saplings every year and nurtures them. The plants are identified and labeled. More than 350 plants, belonging to diverse type are present on the college campus. Overall responsibility of maintenance is of department of Botany. There is an expert Gardner who looks after the plants regularly and efficiently.

- Many citizens visit the college for their daily morning and evening walk.
- Students are motivated to use bicycle but the response is not much encouraging.
- The college promotes students to use public transportation. It provides necessary documents to avail of state transport division concession passes immediately after their admission. Our alumni associated with “sadbhavana” group have convinced the state transport authority to arrange to distribute ST concession pass at college campus. This arrangement has begun since 2016. One more motivating thing is that under their corporate social initiative. (CSR) Mahindra Finance has donated a bus for transportation of girls’ student from bus stop to college and college to bus stop and also girls also catch the bus from certain point. More than 70 % students use public transport from local students 10% come to college on foot. Number of two wheeler users may be about 10%. 50% parking of four wheelers is outside the main entrance of the college.
- Pedestrian Friendly Road-CC Road with paver.
- **Plastic free campus initiative:** Students are made aware of the hazards of plastic. The college is undertaking positive efforts to go towards the plastic free. NSS unit creates awareness amongst the students. There are occasional campaigns to collect the plastic waste from the campus by the students.
- **Paperless office:** The motto of the college regarding paperless office is “Go digital” so that considerable office communication is carried out digitally.
- **Green landscaping with trees and plants:** CFL bulbs and fluorescent tubes are placed at the most of the points.

The Botany department “plays a vital role checking and making efforts to make more and more attractive landscaping. In course of last 20 years the forest cover around the college environment has decidedly increased. Now we have more number of shady trees on the campus and in the environment surrounded the colleges. We are happy to take note here that the forest Dept. helps us a lot by providing as saplings and giving important and valuable for maintenance. Under the initiative of CSR Mahindra and Mahindra Financial Services Ltd. also supported and help the college to plant about 400 saplings on the college campus.

- A part of the campus has been allotted in the small zones where using Japanese technology tree plantation has been done.
- We use BULK SMS for students to convey necessary information and we use social media for most of the communications for staff member. E.g. Certain G.R., Circulars, Notice etc.

File Description	Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.12

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.29886	0.24994	0.0965	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift

3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 25

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	8	1	3

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 20

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	4	3	4

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: No

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 17

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	6	4	2	2

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college celebrates the following: Regular/ Occasional:-

National Bird Day	5th January	Occ
National youth Day	12th January	Reg
Makar Sankranti – Kite Festival	14th January	Reg
Republic Day	26th January	Reg
Martyr Day	30th January	Reg
Mahatma Gandhi Death anniversary		
World wet land Day	2nd February	Occ
National Science Day	28th February	Reg
National Safety Day	4th March	Occ
National safety week	4th March to 10th March	Occ
International Women rights Day	8th March	Reg
World forest Day	21st March	Occ
Space and Universe Day	12th April	Occ
Astronomy Day	24th April	Reg
Van Mahotsav Week	1st July to 7th July	Occ
Hiroshima Day	6th August	Occ
Vikram Sarabhai Birth Day	12th August	Occ
Independence Day	15th August	Reg
Teachers Day	5th September	Reg
International Ozone Day	16th September	Occ
National Service Scheme Day	24th September	Reg
Gandhi Jayanti	2nd October	Occ
Wildlife week	2nd October to 8th October	Occ
NCC Day	18th November	Reg
World Aids Day	1st December	Reg
Martyr Day (Surgical Strike)	30th September 2016	Occ

One of the core values of the college is to respect human values. As “Education for knowledge, science and Re-find Culture” and college means pariwar or joint family. The founder secretary and founder principal emphasized this aspect in education, among staff and students of the college. Both personalities called teachers as Gurudev. The term means teachers who not only teach human values but also practice them in their action.

The Cultural Committee:

The college has the cultural committee. It is headed by the teaching faculty. The prime purpose of this committee is to publish the list of dates of birth/ death anniversary i.e. Jayanti and Punyatithi respectively of the national and local Indian personalities.

We have science circle also. This circle organizes activities / programmes pertaining to science. We have made a list of various celebrations which take place in the college celebrations. The following the examples are for detail information.

Celebration of the birth anniversary of Swami Vivekanand: Shri Swami Vivekanand is an ideal personality, Inspiration for youth. College celebrates every year 12th January birth anniversary of Swami Vivekanand as a 'National Youth Day' various programmes and activities emphasising the significance of human values are organized with the participation of the students. This activity has been organised under NSS programmes / activities such as.

To start with the Pujan Vidhi. Brief introduction of National Youth Day chintan shibir speeches on Vivekanand life and work etc.

National Science Day:

Aims: Development of scientific temperament in students. To create awareness about sir C.V.Raman life and work.

Raman Effect: Raman Effect which started off as a simple observation of scattering of light by an object has found immense applications over the entire cross-section of the industrial sector. On the occasion of the National Science Day on 28th February, celebrated to commemorate the discovery of the Raman Effect by sir C.V.Raman on this day in 1928.

Programme: Importance of this day expert's lecture poster presentation competition.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

All the financial, academic administrative and auxiliary processes in the college are undertaken in a manner that permits rigorous scrutiny from any branch of the society.

Admission process is strictly on the basis of merit in accordance with the govt. reservation policies. Online admission process is in PG courses.

According to university guideline for admission in Sem. - I, there is a provision for management quota. In said courses B.Sc. Sem.-I & M.Com. Sem.-I management has decided not to use management quota. So, all the admission in the said semester is strictly on merits only.

Dress code was applied for students from the year 2012-13.

Results of the examinations are regularly posted on the college notice board. In internal examination if students are not satisfied with his /her results, proper procedure is followed to satisfy student queries.

In the financial side also we maintain complete transparency in all transactions such as students' staff and parents.

Any payment if more than Rs.100/- is made by cheque only.

In the academic sector the teachers monitor the students' progress and performance by a number of evaluative methods such as classroom interaction assignment project, seminars and class tests etc. The process of internal assessment is very transparent. Every activity in college performed by academic administrative and support services units is under continuous surveillance by IQAC and the college head to maintain transparency in its functioning.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice: 1.

1. Title of the Practice

Mahindra Finance Scholarship to Underprivileged Meritorious Under-Graduate and Post- Graduate Students

(under the auspices of the Corporates Social Responsibilities (CSR)a sustainable long term program initiation)

2. Objectives of the practice

The trust identify underprivileged but meritorious students and has been awarding scholarship to the Under graduate and Post Graduate college students since 2015.

To identify students who may be in need of financial support and may be academically bright and of high academic caliber.

The practice also has to procure means to support woman empowerment and woman safety and security. Green campus – tree plantation program. The college aims at turning the campus lush green and develop more forest cover to protect and conserve ecology.

3. The Context

The college found such opportunities in the Mahindra Housing finance LTD. in October 2015. The company gave a Mahindra Excelo a mini luxury bus (25-seater bus) on March 31, 2017 in collaboration with Mahindra & Mahindra team.

The bus was gifted to the college to contribute towards the college's steps towards woman empowerment and woman safety & security.

The college also approached Mahindra Home Finance who accepted the proposal of creating placement opportunity.

The college also put up proposal to the Mahindra Finance for Scholarship announced to the student community that any student whose family annual income is less than 2 lac and the students whose average of academic achievement is 60 % or more in the overall score in their 1st and the 2nd year of the graduation, he / she is eligible to receive scholarship. The project started and every eligible UG student was given Rs. 10000.

4. The Practice

Now in the last 4 years we have been able to come in contact with corporate body which has come to support us in endeavor to impart higher education.

K C Mahindra Education Trust, Mumbai has been giving scholarship to the meritorious students who have maintained their academic achievements of 60% or more and whose family annual income was less than Rs. 200000.

2015-16 :

05/12/2015: This was a day when 80 students were awarded Rs. 10000 each as scholarship. This scholarship was given by K C Mahindra Education Trust as a part of their program under the corporate social responsibility to help the students coming from backward areas.

1.

12/01/2017: A program was organized during which 173 Science and Commerce students of Sem-5 of the college were considered eligible, was Rs. 10000 for each graduate and Rs.25000 for Post Graduate Student. The total amount of scholarship came to Rs. 18,80,000 (Rupees Eighteen lac and eighty thousand only). They studied and finalized a list of 173 from which 10 were PG students and 163 were UG students.

1.

15/03/2018 The day on which scholarship was distributed. Mahindra Finance Interviewed 175 students out of which 104 were eligible who received the scholarship of Rs. 10000 each. Here also 41 were gents and 63 girls who received the individual scholarship.

Thus it is worth recording that for the last three years beginning with the year 2015-16 to date totally 428 students have been given scholarship. The total amount paid is Rs. 44,30,000 (forty four lac and thirty thousand only)

Other Contribution:

Mahindra & Mahindra provided us with 450 saplings which were planted in the campus.

Woman empowerment and woman safety and securities :

Mahindra Home finances provided the College with a mini luxury bus (Mahindra Siksha Vahan for Girls).

Placement Opportunity:

In the year 2017-18 Mahindra Home Finances shortlisted 15 students who are employed in the Mahindra Home Finances branch.

- North Gujarat is the backward area majority of the population is far away from the college education.

Limitations: It is observed that students coming from distant rural areas find it hard to cope up with college atmosphere. Even in academic standards they have inferiority complex which might keep them back from feeling equal with the urban students of the college.

5. Evidence of Success

Mahindra Financial Service LTD has been giving scholarships to the TG & PG students since 2015. Totally 428 students have been given scholarship and the total amount disbursed is Rs. 44,30,000/-

Quotations from the booklet randomly selected that the scholarships really help to the financially disadvantaged students

Feedback: Booklet P. 24 Darshanaben Patel she writes: Students “ with such a scholarship a young a person will help India become educated

Booklet P. 25 : Vina Tank : Mahindra Finance Scholarship is best step for encouraging the students with poor economic condition.

The booklet contains some more feedback from the students but we have not coted them here. The booklet is attached as evidence.

The feedback speaks for itself that the scholarship and other support services by the Mahindra Finances to our college are very beneficial and we see the results that the students had received the right incentive to go ahead with their studies and to contribute towards the progress of the college which intern may be a contribution to the national education.

6. Problems Encountered: Resources required to implement the practice

The main problem is distance of the college from the student home place. Transportation is also obstacle.

ST services are there but they are limited in numbers. The private services may not be regular and safe. All this finally create a problems to the learner to reach the college daily on time. When the students are sought for certain information in connection with scholarship or placement or for any other important matter they may not be found. The girls students may have many other problems regarding there adjustment in their family at home. Some of the female students may be having infancy and may some other pressure against college education. As has been pointed out at above, transportation and communication are hindrances in higher education. As number of students rises and their academic standard goes up many more UG & PG students will be eligible for receiving scholarship.

Resources required: we may then hope that more agencies may come to help us in our campaign of imparting higher education.

Best Practice: 2.

1. Title of the Practice

Nature Club

2. Objective of the Practice

To create awareness about conservation of wildlife and natural resources among the students.

To put maximum focus on the endangered and migratory species of birds like vultures and to study their population and sighting their habitats.

To inspire students to go hiking, mountaineering, tracking and general traversing which can create self-confidence and innovative nature when left to them in the nature.

To find enthusiastic young students who would be interested in wildlife and nature study.

Students do research in the field of wildlife and environmental science.

3. The context

We have Jessore wildlife sanctuary and Balaram Ambaji wildlife sanctuary. The area of the local forest has the history of unimaginable diversity.

We have Nature Club in the college. Our college was accredited in second cycle and was graded "A" – 2013-14. We were inspired to make our nature club more active and alive to nature.

Under the auspices of the nature club the students go for visits and have also camps for observation of the nature and life of biodiversity. The students who join such camps they have interest and they go taking photographs of the wildlife.

They also study endangered species of birds and animals. They also study about herbal medicines and forest products.

We aim at creating healthy and responsible citizens with this background of Nature Club and its activities concerning the biodiversity.

4. The Practice

In the face of the increasing global human population and with special reference to the hygienic and urbanization aspects of the world human society, the ecology and the biodiversity are facing challenges. In order to create awareness about ecological problems which come to the students during their study time and also help research students to actively take part in the subjects, we have the Nature Club to undertake various activities related to the ecology and biodiversity.

Taking the changing ecology into consideration most of the universities have begun to offer subjects related to ecology for example Environmental Science, Wildlife and its conservation etc.

Under the auspices of the Nature Club we organize field visits, Bird watching programs and nature education camp periodically.

Camps:

We participated in three camps at different dates during the last four years. The students did tracking, traversing, identifying various plants and birds and wildlife.

Field visits:

Four field visits covered wetlands, wildlife sanctuary and Indroda Nature Park, Gandhinagar for bird watching. These students made special study of local and migratory birds, focusing them endangered bird species.

Census of Endangered Bird Species:

Two programmes of Egyptian vultures and One programme of Sarus crane.

Day Celebrations:

World biodiversity Day and World Wetlands Day. Lectures by professors and students.

Seminars and Workshops:

Organized by the college and outside and the students participated.

Plantation Programmes:

Our students participate in these programmes.

5. Evidence of Success

So far only some research study has been undertaken by nature lover scholars.

Acknowledging the activities of the “Nature Club”, the Forest Department of the state government and a few NGOs has invited our faculty members from zoology and botany department in various seminars and workshops. Some students opted for Botany, Zoology and due to that they found placement in forest and environment department.

We give support to the forest department for workshop, seminar, photo exhibition etc.

The forest department arranges seminar on ecology, wildlife related subject in the college.

We helped NGO to update the check list of birds of North Gujarat.

Students and members of Nature Club have developed awareness and have begun to participate in the Nature Club activities.

6. Problem Encountered and Resource Requiered

Due to urbanization big trees are cut down so birds and animals find roosting, resting and nesting difficult.

The bird species Macqueen’s Bustard in the arid desert zone of Banaskantha might also be extinct.

Due to irregularity of rains and increasing desert might put biodiversity in more danger.

Pesticides used in agriculture also cause danger to biodiversity.

The thorny hedges have replaced barbed wires. So animals like snakes, rats and rodents etc. are losing their habitats.

Due to fishing activity, the biodiversity has many problems.

Resources Required:

Latest DSLR camera for photography and videography is required.

Night vision camera is also our need.

More numbers of Binoculars will also help the club.

Spotting scope is also very helpful and we need it for bird watching.

Portable voice recorder is also needed for recording birds and animals voice.

Financial support for field visit is also necessary.

File Description	Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

R.R.Mehta College of Science and C.L.Parikh College of Commerce, Palanpur affiliated to H.N.G. University, Patan was established in the year 1965 Science College 1965, Commerce college 1979 with the vision.

Promotion of education and its development in Banaskantha District Kelavani Mandal.

To grant help and aid to students of the Banaskantha District in their studies, our institute emphasized on beginning scholarship scheme for the meritorious students of the college as well as other parents colleges.

Aims/ Objective:

The trust positively wants that every young man and woman when pass out of the college must have a solid background of character along with right knowledge and right vision. This will make the person an ideal and responsible citizen who would certainly play very important role in the progress and advancement of reconstruction of India. This means there must be genuine search for young boys and girls who deserve financial supports and who are otherwise with very high merit. Such young people should be given prizes and scholarship should be encouraged to go farther. Keeping this in mind the trust has kept in focus those personalities of that and of the District who lived with lofty ideals and practiced those ideal in their own life. The trust has started scholarships in the name of these great men and women of the town and district.

Sr. No.	Name of the scholarship (Donor)	Name of the college (Beneficiaries)
01	Late..Shri Surajmal Lallubhai Zaveri Trust Scholarship	The first rank in the F.Y.,S.Y.,T.Y-B.A., B.Com., B.S (Total 06)

02	Shri Champaklal Harishanker Dave Paritoshik	The first rank in the T.Y.B.Sc. Uni. Examination.
03	Late. Matushri Shantaben Shankarlal Joshi Gold Plated Medal.	The first rank in the T.Y.B.Sc. Uni. Examination.
04	Late. Shri Narsinhbhai Becharbhai Patel Paritoshik Sarvtobhadra Student Purskar	Sarvatobhadra (The best) in Arts-Science and Commerce faculty.
05	Late Ku. Sanuben Zaverbhai Shukla Sarvottam Girl Student Purskar.	The best girl from among all the colleges of the G.D.M Vidyasankul.
06	Late. Shri Vishwanath D. Hathi Sarvottam Chhatr Purskar.	The first boy/girl student in M.Sc. Chemistry.
07	Late. Shri Lalubhai K. Madhu Sarvottam Chhatr Purskar	The first rank boy/girl in B.Com.Sem. VI Uni. Examination.

The from among the above scholarship the following are for Commerce and Science Faculty.

1. Late. Shri Surajmal Lallubhai Zaveri Trust Scholarship Shri Champaklal.
2. Shri Champaklal Harishanker Dave Paritoshik.
3. Late. Matushri Shantaben Shankarlal Joshi Gold Plated Medal.
4. Late. Shri Narsinhbhai Becharbhai Patel Paritoshik Sarvtobhadra Student Purskar.
5. Late Ku. Sanuben Zaverbhai Shukla Sarvottam Girl Student Purskar.
6. Late. Shri Vishwanath D. Hathi Sarvottam Chhatr Purskar.
7. Late. Shri Lalubhai K. Madhu Sarvottam Chhatr Purskar.

Total Scholarship: Commerce Faculty- 06, Science Faculty-06

From among the proposed Scholarships the following are for colleges.

Commerce Faculty- 05, Science Faculty-08

Over and above the scholarships mentioned. The following are additional financial supports to the students – Educational crisis scholarship supports Sejalben Shantibhai Prajapati, B.Com. Sem. IV Roll No.920 for purpose of higher education has received Rs. 5020/- as a financial assistance from Daxeshbhai Modi, Eye Hospital, Palanpur.

Vora Khyati Vipulbhai, M.Com. (External) Sem. I and II has received Rs. 13800/- as a financial assistance from Gunjawala Sheth Hakamchand Manchharam Jain Boarding and Shri Jain Vidyotejak Mandal year 2015.

Kokilaben Pradyotbhai Kothari Scholarship:

Roshniben Jitubhai Prajapati, B.Com. Sem. II has received Rs. 5000/- as a financial support from Dr. Vikrambhai Mehta, Mahendra Brother, Mumbai-2016.

Gadhavi Riddhiben M. Rs.3560/-

Modi Meet S.Rs. 3760/-

Vajir Jagdishbhai A. Rs. 3560/-

Parmar Sandip A. Rs. 3560/-

NAAC

5. CONCLUSION

Additional Information :

From 2014, every year our G.D. Modi Vidyasankul arranges marathon. Citizens and senior citizens, the students of the various schools and colleges, take part in marathon. Some of the dignitaries enthusiastically attended the Marathon and even participated in it.

Marathon is regularly conducted on various themes:

- Date & Distance: 25/01/2014(3k.m, 5 k.m. & 10 k.m.)

Theme: Run for change

- Date & Distance: 24/01/2015(3k.m, 5 k.m. & 10 k.m.)

Theme: Clean Palanpur Plastic Free Palanpur

- Date & Distance: 28/01/2016(3k.m, 5 k.m. & 10 k.m.)

Theme: Clean Palanpur Plastic Free Palanpur

- Date & Distance: 28/01/2017(3k.m, 5 k.m. & 10 k.m.)

Theme: Cashless Transaction

- Date & Distance: 27/01/2018(3k.m, 5 k.m. & 10 k.m.)

Theme: Run for Road Safety

The college aims to turn the campus lush green and develop more forest cover to protect and conserve ecology. The campus has lush green canopy of trees that helps to make the environment ecofriendly and healthy. The college undertakes planting of saplings every year and nurtures them. The plants are identified and labeled. More than 350 plants, belonging to diverse type are present on the college campus. There is an expert gardner who looks after the plants regularly and efficiently. Many citizens visit the college for their daily morning and evening walk. Students are made aware of the hazards of plastic. The college is undertaking positive efforts to go towards the plastic free. NSS unit creates awareness amongst the students. There are occasional campaigns to collect the plastic waste from the campus by NSS volunteers as well as other students also. A part of the campus has been allotted in the small zones where using Japanese technology tree plantation has been done.

Concluding Remarks :

Our B.K. District is a backward area of North Gujarat, declared by the UGC as economically, educationally and socially backward area. The region is always experiencing scarcity as the rainfall is hardly 15 to 20 inches. On one side there is the Kutch desert and the boarder of Pakistan which is near Suigam, about 100 km. in the west from Palanpur. On the other side B.K. shares boarders with Rajasthan. This gives a very special feature of the

social life.

The student community consists of a mixture of various rural, tribal and other communities who live far away from Palanpur.

Under such adverse circumstances some thoughtful and enthusiastic citizens of the District took part in Governments small saving scheme and Government of Gujarat rewarded the District by giving a prize of Rs. 3 Lacs. Some lovers of educations thought of using this money and starting an educational institution, which is the present G.D.Modi Vidyasankul. Along with this the Banaskantha District Kelavani Mandal has 6 other institutions of Higher Education.

The college works on the principles of equity, women empowerment, equal opportunities, transparency and team spirit.

The trust works on the principle of decentralization and provides enough experience to the stakeholders to be a part of Governance as and where it is possible. The faculty members are enthusiastic and eager to adopt new horizons of education. The campus has imposing and attractive updated infrastructure. The campus is Wi-Fi enabled and having CCTV facilities installed at specially selected key places. Considering the safety of the girl students Mahindra and Mahindra have donated a 24-seat mini luxury bus for girls' students.

The overall impression of the college is that it works smoothly and has many creative innovations for the development of young students' personalities. Thus the institute has earned a good name in the District and in the entire state. It is slowly and gradually heading towards becoming a brand name.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>04</td> <td>0</td> <td>02</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>04</td> <td>0</td> <td>02</td> <td>04</td> </tr> </tbody> </table> <p>Remark : Revised as per supporting clarification and document</p>	2017-18	2016-17	2015-16	2014-15	2013-14	02	04	0	02	04	2017-18	2016-17	2015-16	2014-15	2013-14	03	04	0	02	04
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	04	0	02	04																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
03	04	0	02	04																	
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1074</td> <td>1109</td> <td>696</td> <td>802</td> <td>1085</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>825</td> <td>1109</td> <td>696</td> <td>802</td> <td>1085</td> </tr> </tbody> </table> <p>Remark : Revised as required certificates were not provided</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1074	1109	696	802	1085	2017-18	2016-17	2015-16	2014-15	2013-14	825	1109	696	802	1085
2017-18	2016-17	2015-16	2014-15	2013-14																	
1074	1109	696	802	1085																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
825	1109	696	802	1085																	
2.1.1	<p>Average percentage of students from other States and Countries during the last five years</p> <p>2.1.1.1. Number of students from other states and countries year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>3</td> <td>1</td> <td>2</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4	3	1	2	0										
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	3	1	2	0																	

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	2	0	0

Remark : Revised as per clarification from HEI

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Answer before DVV Verification : Yes

Answer After DVV Verification: No

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
41	21	19	19	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	02	00

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	13	5	5	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : None are considered as awards

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	10	11	4	11

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	4	06

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
88	294	66	0	0

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	8	6	8	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	3	1

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7.18646	1.64745	1.98806	1.99418	2.12816

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4.22	1.58	1.92	1.99	2.12

Remark : Revised as per supporting audit statement

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
106.54286	118.77628	109.21905	91.34542	92.24268

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
106.54	118.77	109.21	91.34	92.24

Remark : Converted to lakhs

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : D. Any 4 of the above

Answer After DVV Verification: E. 3 or less of the above

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
74	78	102	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
73	79	102	0	0

Remark : Accepted claim based on documents provided in Metric 5.1.3

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
19	12	12	11	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	00	00

Remark : Revised as per HEI's clarification

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	5	4	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	4	8

Remark : Still unsatisfactory supporting 2 liner information provided

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: D. At least 2 of the above

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : Code of Conduct for other stakeholders not provided

7.1.13

Display of core values in the institution and on its website

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : Revised as per HEI clarification

2.Extended Profile Deviations

ID	Extended Questions
1.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)
	Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
106.54286	118.77628	109.21905	91.34542	92.24268

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
106.54	118.77	109.21	91.34	92.24

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